

Dripping Springs Community Library District Minutes

July 14, 2026

Present: Bob Richardson (Board Vice President), Paul Schreier (Treasurer), Kellie Raymond

Mindy Laird, DSCL Director

Lesli Cathey, Consultant

Call to order: 4:05 p.m., a quorum of the Board being present. Board Vice President Bob Richardson presided in the absence of the President.

Public Comments

No members of the public registered to address the Board, and no public comments were made.

Reports / Discussion Items

• Director's Report –

- Mindy reported on follow-up to auditor Gary Davis's recommendations. The recommendation that transactions be reviewed each month by someone at a higher level of authority was considered; Mindy will take on that responsibility.
- Mindy presented the Library's Impact Report, noting that new library cards, programming, and other key statistics are all up. The Library on Wheels program has implemented plans to create stops in different neighborhoods across geographic regions. The Board discussed the overall service area targeted by the Library on Wheels, with the general intention of conducting outreach to anyone who might need service within the Library's primary service area not served by other libraries in the County.
- Mindy reported that planning for the 2027 golf tournament is underway, with consideration of dates, likely continuation at Plum Creek, potential presenting sponsorship by Dripping Springs City Lifestyle magazine, and possible changes to the day of the week. Dripping Springs City Lifestyle has offered to serve as a promotional sponsor at no charge, including magazine ads and articles.
- Mindy reported on a cybersecurity training attended by staff regarding services offered through the UT Regional Security Operations Center (UTRSOC) at no charge, which could replace certain paid services and generate potential savings of several thousand dollars per year (including approximately \$3,400 per year attributable to Coro Cyber Security alone); the Board discussed pursuing agreement to obtain these services.

- Mindy reported that A Book Affair gala in August is on track, with a full roster of storytellers and Bob and Susan Richardson serving as honorary co-chairs.
- Executive Director Job Description – The Board reviewed the updated job description for the Executive Director and found it in order.
- New Credit Card Options – The Board discussed new credit card options for the Library's card-based spending, including the recommendation to pursue RAMP.
- Edward Jones Account – Authorized Users and Corporate Resolution Certification Form – The Board discussed the need to identify persons of authority on the Edward Jones Corporate Resolution Certification Form. Mindy reported that a donor wishes to contribute appreciated stock, making it a priority to complete this designation promptly.
- Guaranteed Maximum Price #1 (GMP1) – Bob Richardson reviewed the updated Guaranteed Maximum Price (GMP1) for construction of the new library from CMAR, JE Dunn, the purpose of which is to guarantee the construction price of the library. Bob reported that, as designed, JE Dunn's maximum price for the library was in excess of \$31M rather than \$26M (previously estimated cost, based on architect's design documents). JE Dunn presented value engineered options to reduce the cost to \$26M, including a phased building plan. JE Dunn continues to work on Board's prior request to identify additional potential cost reductions to \$20M, which are unlikely to be achievable with current design and square footage. JE Dunn was candid that construction costs continue to escalate the longer the project is delayed, with escalations now at approximately 8% per year.
- New Library Planning, Design and Construction – To consider all options, a workshop has been arranged with JE Dunn, PGAL, and members of the Board, with the goal of identifying a building that could be constructed for approximately \$20M. There was also discussion of potential for an intermediate strategy of pursuing a branch on the east side of town.
- Funding Options, Process, and Requirements – Paul Schreier stressed need for definitive understanding from financial consultant, lenders and financing partners of Library's financing options and maximum borrowing capacity. The Board discussed requesting a finance plan work group to solicit further input from City, the County, and the TIRZ Board on options for support for the Library project. The Board discussed that a key priority is timely delivering expanded Library facilities to the community, even if that involves a different or phased expansion project scope.
- TIRZ Board Updates – No report.

Executive Session

The Board entered Executive Session at 5:50 p.m. .Discussion centered on annual performance evaluations and salary recommendations for Tammy Mierow and Jessica Sigur. The Board left Executive Session at 6:00 p.m.

Action Items

- On a motion by Paul Schreier and seconded by Kellie Raymond, the Board unanimously approved the minutes for the April 1, 2026 Special Called Meeting.
- On a motion by Kellie Raymond and seconded by Paul Schreier, the Board unanimously approved the minutes for the June 9, 2026 Meeting.
- On a motion by Paul Schreier and seconded by Kellie Raymond, the Board unanimously approved the financial reports for June.
- On a motion by Kellie Raymond and seconded by Paul Schreier, the Board unanimously authorized the Executive Director to enter into an agreement with the UT Regional Security Operations Center (UTRSOC) for cybersecurity services.
- On a motion by Kellie Raymond and seconded by Paul Schreier, the Board unanimously approved the Executive Director Job Description as presented.
- On a motion by Paul Schreier and seconded by Kellie Raymond, the Board unanimously approved the recommendation to pursue RAMP as the credit card option for the Library's card-based spending, with the Executive Director, Mindy Laird, authorized to execute any necessary agreements and interact with RAMP on behalf of the Library.
- On a motion by Kellie Raymond and seconded by Paul Schreier, the Board unanimously voted to identify and approve the persons of authority on the Edward Jones Corporate Resolution Certification Form as follows: Paul Schreier, as Treasurer, as owner number 1, and Mindy Laird as owner number 2, with both persons of authority required to sign for activity on the account, such that no single person can direct the account.
- Guaranteed Maximum Price #1 (GMP1) – No action taken; consideration deferred pending the outcome of the design, construction, and funding workshops.
- On a motion by Paul Schreier and seconded by Kellie Raymond, the Board unanimously approved participation in a construction and design workshop, and the financing workshop if it can be scheduled, at 5:00 p.m. on Tuesday, July 28.
- On a motion by Kellie Raymond and seconded by Paul Schreier, the Board unanimously approved Board President Atwood and/or Treasurer Schreier to participate in discussions, a working group and/or workshop to discuss funding options and support for the Library Expansion Project with stakeholders, including the County, the City, and TIRZ.

- Action on TIRZ Board updates – No action.
- On a motion by Kellie Raymond, the Board unanimously approved the recommendations presented by the Executive Director for continued employment and salary for Jessica Sigur and Tammy Mierow.
- On a motion by Kellie Raymond and seconded by Paul Schreier, the Board adjourned the meeting at 6:26 p.m.

Respectfully submitted,

Board Secretary