

Dripping Springs Community Library District  
Minutes  
February 18, 2026

Present: Missy Atwood, Bob Richardson, Paul Schreier, Melva Codina

Mindy Laird    Lesli Cathey

Leslie Anderson    Carrie Semple

Call to order: 8:30 a.m.

- **Director's Report-** Mindy reported that the Open Records Request received last month has been modified by the requestor. The Library on Wheels initiative has raised over \$50,000 with another \$20,000 to be received soon. The Golf Tournament, which will be held on March 30, 2026, still has some sponsorship opportunities available. The Gala Committee has been formed.
- **Presentation by Leslie Anderson and Carrie Semple regarding the 40<sup>th</sup> Anniversary Gala** – Leslie and Carrie presented their ideas for the Gala. The venue will be at Pecan Springs Ranch with tables both inside and outside in the patio. The theme will be “Hill Country Cocktail” with no seated dinner but stations with local restaurants, mixologists, and food vendors. The Board liked the idea of Storytellers either live or on a video who would talk about the growth of the library over 40 years.
- **PFIA** – The Treasurer, Paul Schreier reported the library's investments are doing well.
- **Discussion/Consideration of Development Coordinator Job Description-** Mindy presented the job description for this position which would encompass finances, public relations, donor retention, and programs. The salary range for this position would be \$65 – 75 thousand. She also presented an Organization Chart for the various positions in the library's fundraising.
- **Change of March Board meeting date** – The March meeting will be changed to March 11 to not interfere with the school district's Spring Break.
- **Update on the RFP for Construction Manager at Risk** – The CMAR committee will meet this week to discuss information from the remaining candidates. Bob is hoping to conclude the interviews and present the Board with a recommendation in March with approval in April.
- **Funding and Financial Advisor-** Paul presented his review of a Capital Improvement Plan for the library. He also shared two Financial Advisor calculations which he had compared. The question to be answered is Bond Issuance capability and private loan capacity. Paul recommends the library engage a financial advisor and that said advisor be engaged in public finance, subject to legal counsel affirmation that the library is able to borrow monies through bonding. If no bonding is possible, then that said advisor research private financing.
- **TIRZ** – No updates
- **Issues related to new library-** Bob reported that PGAL and JMT have construction documents and permit applications\ ready to submit to the Dripping Springs City officials. The approval of said documents could take 6-8 months.

- **Executive Session:**

The Board entered Executive Session at 10:46 am

Discussion was centered on employment evaluations and compensation.

The Board left Executive Session at 10:51 a m.

#### **Action Items**

- On a motion by Bob Richardson and seconded by Melva Codina, and there being no further discussion, the Board approved the amended Minutes for January 21, 2026.
- On a motion by Paul Schreier and seconded by Melva Codina, and there being no further discussion, the Board approved the financial reports for January.
- Director's Report – No action
- On a motion by Paul Schreier and seconded by Melva Codina, and there being no further discussion, the Board approved PFIA Quarterly Report.
- On a motion by Melva Codina and seconded by Bob Richardson and there being no further discussion, the Board approved the Development Coordinator Job Description with modifications and the salary range discussed.
- On a motion by Paul Schreier and seconded by Bob Richardson, the Board approved changing the next Board Meeting to March 11, 2026.
- On a motion by Bob Richardson and seconded by Melva Codina, and there being no further discussion, the Board approved the library's 40<sup>th</sup> Anniversary Gala and the Gala Committee Co-Chairs, Carrie Semple and Leslie Anderson.
- On a motion by Bob Richardson and seconded by Paul Schreier, and there being no further discussion, the Board approved the submission of site development permits to the City of Dripping Springs officials and submission of the TCEQ application to the State, which will be signed by Mindy Laird.
- Action on RFP for CMAR – tabled.
- On a motion by Paul Schreier and seconded by Bob Richardson, and there being no further discussion, the Board approved engaging a financial advisor specializing in public finance subject to a review of the contract by legal counsel and confirmation of the library's ability to issue bonds and a confirmation of the fee structure for such an advisor.
- On a motion by Paul Schreier and seconded by Melva Codina, and there being no further discussion, the Board approved the performance evaluation and salary increase consistently with the 2026 Budget for John Voskamp.
- On a motion by Bob Richardson and seconded by Melva Codina and there being no further discussions, the Board adjourned at 11:09 a m.

Respectfully submitted,

*Melva Codina*

Melva Codina  
Board Secretary

