

Dripping Springs Community Library District
Minutes
January 21, 2026

Present: Missy Atwood, Bob Richardson, Marcie Cochran, Paul Schreier, Melva Codina
Mindy Laird

Call to order: 8:34 a.m.

- **Director's Report**, Mindy reported that the library had received an Open Records Request from a construction company regarding the CMAR RFQ. She also informed me that she had researched the insurance needed for the Mobile Library. The Golf Tournament is looking for sponsorship. Mindy also showed us various logo possibilities for the 40th Anniversary.
- **Contour Strategies recommendations** – The Board discussed the contract with Contour Strategies and its approval. The Board also discussed creating a position for an Assistant to continue fundraising for the present and the new library activities. Mindy will begin working on a Development Coordinator/ Assistant job description and should be able to present this to the Board in February.
- **RFQ for Construction Manager at Risk** – Bob reported that the Committee has asked the three companies on the short list to present their overall construction plan, The Committee will evaluate the plans in February with hope to come to a decision by March 2026.
- **Issues related to new library** – Bob reported that there have been discussions with the City regarding site development permit as well as a submission to the TCEQ regarding water quality.
- **Funding options for new library**- Paul reported that there have been several meetings with financial professionals regarding future financing for the library. Paul and Mindy will continue setting up meetings with local banking institutions as funding options.

Executive Session:

The Board entered Executive Session at 10:14 am

Discussion was centered on employment evaluations and compensation.

The Board left Executive Session at 10:40 a m

Action Items

- On a motion by Bob Richardson and seconded by Marcie Cochran, and there being no further discussion, the Board approved the amended Minutes for December 17, 2025.
- On a motion by Paul Schreier and seconded by Bob Richardson, and there being no further discussion, the Board approved the financial reports for December 17, 2025.
- Director's Report – No Action

- On a motion by Bob Richardson and seconded by Marcie Cochran, and there being no further discussion, the Board authorized Mindy to execute a contract with Contour Strategies on behalf of the library with collaboration to begin in February, 2026.
- RFP for a Construction Manager at Risk – no action
- On a motion by Bob Richardson and seconded by Melva Codina, and there being no further discussion, the Board authorized submission of the site development plan and TCEQ permits and payment of those fees to be executed by Mindy Laird, Executive Director.
- Funding options, process, etc. – No Action
- On a motion by Marcie Cochran and seconded by Melva Codina, and there being no further discussion, the Board approved the employment and compensation for Bren Bassett, Alex Marquez, and Olivia Ochoa.

On a motion by Marcie Cochran and seconded by Melva Codina, the Board adjourned the meeting at 11:04.

Respectfully submitted

Melva Codina

Melva Codina
Board Secretary