

Dripping Springs Community Library District
Minutes
November 19, 2025

Present: Bob Richardson, Marcie Cochran, Paul Schrier, Melva Codina
Mindy Laird

Call to order: 8:32 a.m.

- **Director's Report-** Mindy presented her suggestion for 2026 holiday closures. She also informed the board that the Golf Tournament would be held on March 30, 2026, at Plum Creek Golf Course, 4301 Benner Rd. Kyle, Texas. She also will initiate payment for 50% of the full amount for the outreach vehicle. She is planning to pick up the vehicle in Maryland where she will be trained in driving a vehicle such as this. She and Jessica Segur will drive it back to Dripping Springs.
- **RFQ bid – auditing services –** Mindy received a bid from one company which has several other community libraries as customers.
- **2026 Operating budget –** there have been no changes since last month's presentation.
- **2026 Capital Campaign Budget –** Contour Management Strategies will present two options in the year-end report.
- **RFQ for Construction Manager at Risk—**The RFQ has been sent out. Bob hopes to have a short list of possible choices at the December meeting with the Board voting on their choice in early 2026. Approximately 18 companies have inquired about the RFQ. The CMAR committee will begin interviewing soon. Committee members will be Bob Richardson, Mindy Laird, Paul Schreier, Lesli Cathey, Michael Lloyd and the JMT project manager.
- **Issues related to new library –** A meeting with the City of Dripping Springs was held on November 18 regarding work on a site development work permit and certification. Bob asks that we authorize PGAL and its team to complete site development work to be presented to the city.
- **Funding Options –** Mindy said that the Board will begin working on an RFQ for a financial consultant. Paul has asked the Board to have a special meeting called to discuss financing.
- **TIRZ information –** none

Action Items

- Approval of October 22, 2025, minutes – tabled.
- On a motion by Marcie Cochran and seconded by Paul Schreier, and there being no further discussion, the Board accepted and approved the financial reports for October 2025 by unanimous vote.
- Director's Report – no action
- On a motion by Melva Codina and seconded by Marcie Cochran, and there being no further discussion, the Board accepted and approved the proposed 2026 holiday closures by unanimous vote.
- On a motion by Paul Schreier and seconded by Marcie Cochran, and there being no further discussion, the Board unanimously authorized the Executive Director to execute an agreement for auditing services.

- On a motion by Marcie Cochran and seconded by Paul Schreier, the Board unanimously approved the members who will work on the RFQ for Construction Manager at Risk (CMAR).
- On a motion by Melva Codina and seconded by Marcie Cochran, the Board unanimously approved that PGAL and JMT continue working on the site development permit with the City of Dripping Springs.
- Action on funding options – tabled.
- On a motion by Marcie Cochran and seconded by Paul Schreier, the Board unanimously authorized a special meeting as preparation for an RFQ for Financial Consultant. Paul asked that he be given time to research the duties of a financial consultant.
- TIRZ Board – no action
- Board members Melva Codina and Bob Richardson were sworn in for another two-year term.
- On a motion to adjourn by Marcie Cochran and seconded by Paul Schreier, the Board adjourned at 10:20 a.m.

Melva Codina

Melva Codina
Board Secretary