



# Teen Volunteer Application

Teen First & Last Name: \_\_\_\_\_

Parent First & Last Name: \_\_\_\_\_

Date: \_\_\_\_\_

Teen Address: \_\_\_\_\_

Teen Phone (Cell): \_\_\_\_\_

Parent Phone (Cell): \_\_\_\_\_

Teen Email Address: \_\_\_\_\_

Parent Email Address: \_\_\_\_\_

Teen Date of Birth (mm/dd/yy) \_\_\_/\_\_\_/\_\_\_

Emergency Name and Contact Phone: \_\_\_\_\_

What days and times are best for you? Circle all that apply: **M T W TH F S**  
**AM Midday PM**

INTERESTS AND SPECIAL SKILLS (Check the skills or areas of interest you have):

- Shelving
- Video Production
- Library Youth Services (Story time assistance, presenting, etc.)
- Leading Book Clubs
- Gardening/Lawn care
- Calligraphy/Graphic Design
- Special Events (Planning, set-up, tear down)
- Document Shredding
- Public Relations/Marketing
- Photography
- Young Adult Advisory Board (For ages 13-17)
- Recreational Activities (Crafts, athletics, board games, knitting, etc.)
- Friends of the Dripping Springs Community Library (Book sales, events, etc.)

Books and Beyond Fundraising Campaign (Events, public relations, etc.)

Other (Please specify): \_\_\_\_\_

Why would you like to volunteer at the library?

Please share any other information you may want us to know about yourself, your interests, or your volunteer goals.

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You will be contacted via email or telephone regarding available volunteer opportunities that match with your choices. Other volunteer opportunities not listed on the application will be advertised in our monthly newsletter.

If there are no opportunities open, your application will be saved for one year and we will contact you when volunteer positions become available.

All Volunteers at the Dripping Springs Community Library are encouraged to be library members.

**THE LIBRARY DOES NOT PARTICIPATE IN COURT-APPOINTED COMMUNITY SERVICE.**

# STUDENTS AGE 13 AND OLDER

This is an opportunity for students who plan to apply for college admission, to earn community service hours.

During the school year, hours available are Monday to Wednesday 9:00 AM to 7:00 PM, Thursday 9:00 AM to 8:00 PM, Friday 9:00 AM – 6:00 PM and Saturdays 10:00 AM to 5:00 PM.

What we offer:

- Job related experience
- An opportunity to work with the public in a real world environment
- Verification of hours worked that may be used in certificate/portfolio/resume

What we require:

- Dependability. Please be punctual for your scheduled shift and call the circulation desk at 512-858-7825 or email your staff volunteer coordinator if you are unable to work. Teens that are absent and have not notified the library will be noted as “absent without notification” on the volunteer schedule. More than 3 “absent without notification” will result in losing eligibility to volunteer that semester.
- Dress code: the library follows the prescribed DSISD campus dress code.

Teen application forms are available at the Dripping Springs Community Library and may be printed out from the Library’s website: [www.dscl.org](http://www.dscl.org).

For more information, please call 512-858-7825 or email [volunteers@dscl.org](mailto:volunteers@dscl.org)

I have read and agree with the above listed volunteer eligibility requirements.

Teen Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I give permission for \_\_\_\_\_ to volunteer on the day(s) time(s) noted on the application page.

Parent or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Thank you for applying! We will email or call you within 5 business days. If there are no opportunities open, your application will be saved and we will contact you when volunteer positions become available.**

**DRIPPING SPRINGS COMMUNITY LIBRARY  
VOLUNTEER DRESS CODE**

The Dripping Springs Community Library closely follows the established DSISD dress code and it is expected that all volunteers, both adult & student alike, be neat and clean.

Any volunteer, failing to comply with the dress code standards will be asked to change the inappropriate item or to end their volunteer shift by signing out and removing their name tag.

- 1) Footwear appropriate to standing and walking is acceptable.
- 2) Clothing or other items depicting pictures, emblems, or writings that are lewd, offensive, vulgar, obscene, or that advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance is prohibited.
- 3) Revealing, transparent and/or distracting clothing is prohibited. No bare midriffs will be permitted. No spaghetti straps, low cut clothing, undershirts worn as outer wear, or halter tops are to be worn. Straps must be at least 1½ inches wide over the shoulder.
- 4) Hats, caps, or other headwear including sunglasses may not be worn during shift.
- 5) Pants should be properly fitting. Sagging is not allowed.
- 6) Hair must be clean, neat and reasonably styled. Hair must not obstruct vision or create a distraction.

I have read and agree with the above listed volunteer dress code.

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Volunteer Printed Name

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Volunteer Signature

Date

**PHOTO PERMISSION FORM**  
**Dripping Springs Community Library**

Dripping Springs Community Library has my permission to use photographs of me or my child (a minor under 18 years of age) taken during Texas Summer Reading Club, story-time or other library activities for use on their website or other promotional material. These pictures may be posted on Facebook as well as used for marketing and promotions within the library.

\_\_\_\_\_ Yes, Dripping Springs Community Library has my permission.

\_\_\_\_\_ Yes, Dripping Springs Community Library has my permission to post name(s) but not photograph.

\_\_\_\_\_ Yes, Dripping Springs Community Library has my permission to post photograph(s) but not name.

\_\_\_\_\_ Dripping Springs Community Library does not have my permission.

\_\_\_\_\_  
Printed Name of Photograph Subject

\_\_\_\_\_  
Printed Name of Parent/Legal Guardian

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date