

Dripping Springs Community Library District
Minutes
April 16, 2025

Present: Missy Atwood, Bob Richardson, Melva Codina, Marcie Cochran
DSCL – Mindy Laird, Tammy Mierow
Sarah Rose

Call to order at 8:31 am

- Tammy Mierow, Assistant Director, presented an overview of her duties in the adult collection development and its acquisitions. She is responsible for weeding out books which have not been checked out for more than two years. As she does this, she checks the condition of the books in the adult collection to see if they need to be replaced. She noted that Fiction book circulation is at 67% of the books checked out. Non-fiction circulation is at 32%.
- Capital Campaign Report: and budget update – Sarah reported that the Golf Tournament raised \$94, 547 with a profit of \$44,324. Library Giving Day raised a total of \$112,206 with first time donors being 42% of the total donors. The net profit was \$95,280. Sarah also suggested that an extra butterfly workshop be added sometime in the summer with the last one still being set for 10-5-2025. On 5-3-25, the Campaign will host a Books, Brews & Goats at Jester King Brewery from 1 – 5 pm. Discussion reviewed the butterfly sponsorships and the foundation and grant writing which should start soon. The need to have raised at least 40% of our goal is still what needs to happen to present some of the foundation applications.
- Librarian's Report – Mindy reported on the TLA Convention she and three Library employees attended. She also toured several libraries being built by PGAL and 720 Design. She discussed that there are still employee openings in Program Manager and Capital Campaign Manager. Mindy also has begun conversations with the DS City Tourism member, Pam King, regarding city utilization of amphitheater projects and meeting room areas in the new library and how the City could aid in the financing of those areas. Pam will speak to TIRZ Board Member and City Commissioner Taline Manassian to set up possible meetings on these ideas. Mindy received a new sales tax forecast from Avenu/Muni, but it did not consider any of pieces of research regarding the area's financial forecast which she had sent them. The Board has asked Mindy to contact the library counsel, Kate Leverett, to see if a possible RFQ is needed to acquire a new tax projection company. Another topic Mindy presented is the effect of defunding library services through TSLAC on DSCL services. Some areas affected are free databases, free ILL lending for all Texas libraries, free e-rate consultation, and re-imbursement on ILL post costs. Missy asked Mindy to prepare a report on how this will affect the DSCL budget.
- The third and final reading of the proposed library policy changes regarding Service area and related to non-resident cards was presented with no objections.
- The open board position was moved to executive session.
- Treasurer's Report – Melva suggested forming a sub-committee on Banking Services and report regularly to the Board as they review the RFP presentations on Banking Services. The expectation is to present the Board with their choice at the June meeting.
- New library planning – Bob reported that the City of Dripping Springs won its case regarding wastewater plant building in the Texas Supreme Court last week. They will be able to proceed with their plans. The library – new and old- will benefit from this.

- Funding options – The library has begun collecting information regarding sales tax projections, new library building and present library utility costs, and current building costs or sales possibilities. This will be presented to Hays County Commissioners' Court as we ask for assistance with bond sales for construction of the new library. The Board would like to have a new appraisal of the current building. Mindy will contact an appraiser.
- TIRZ – Bob informed the Board that DSCL has been included in TIRZ 1 and 2 2026 budget talks as a priority project. He also presented a list of proposed community spaces which TIRZ could consider funding.
- RFQ update from Committee for Project Manager – Bob reported that the committee met and discussed the 14 presentations received. The committee narrowed it down to two companies. The next step is to obtain references and then contact the companies for more information.
- The Board entered Executive Session at 10:55 am and left Executive Session at 11:07 am.

ACTION ITEMS:

- On a motion by Marcie Cochran and seconded by Bob Richardson, and there being no further discussion, the Board accepted and approved by unanimous vote the minutes for the March 12, 2025, Board Meeting.
- On a motion by Melva Codina and seconded by Marcie Cochran, and there being no further discussion, the Board accepted and approved by unanimous vote the financial report for March 12, 2025.
- Action on Capital Campaign Coordinator's Report – no action
- On a motion by Bob Richardson and seconded by Marcie Cochran, and there being no further discussion, the Board authorized the library to be closed for Founder's Day, Saturday, April 26, 2025.
- On a motion by Marcie Cochran and seconded by Bob Richardson, and there being no further discussion, the Board approved the library policy changes regarding Service area and related to non-resident cards.
- Open Board position – no action
- On a motion by Melva Codina and seconded by Bob Richardson, and there being no further action, the Board authorized a subcommittee to manage the Banking Services RFQ process and report to the Board with a possible recommendation in June 2025. The committee will consist of Melva Codina, Lesli Cathey, and library employees, Mindy Laird and Bren Bassett.
- New Library planning – no action
- Funding options – no action
- TIRZ Board updated – no action.

On a motion by Melva Codina and seconded by Marcie Cochran, the Board adjourned at 11:17 am.

Respectfully submitted,

Melva Codina

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Board Secretary