

Dripping Springs Community Library District  
Minutes  
February 19, 2025

Present: Missy Atwood, Bob Richardson, Melva Codina, Marcie Cochran  
DSCL – Mindy Laird,  
Lesli Cathey Ryan Rosborough

Call to order at 2:31 pm

- **Capital Campaign Report** – Sarah emailed in her report. She reported that almost all the sponsors have been obtained and that almost all teams have been filled for the Golf Tournament scheduled for Thursday, March 27, 2025. Go to [www.dscl.org/birdies](http://www.dscl.org/birdies) for information. Volunteers are still needed and can sign up on the Sign-up Genius app. Library Giving Day is Tuesday, April 1, 2025. Discussion regarding approval of expenses over \$3500.00 led to an agreement that Marcie Cochran, the liaison to the Capital Campaign, will approve them.
- **Librarian's Report**- Mindy reported that she is in communication with property managers at Belterra Village regarding space for a remote library book drop. Birding Bags are the latest addition to the Library's offerings. This is in partnership with Wild Birds Unlimited. The TML representative suggested that the Library pay for insurance covering the library sign at the entrance. Four employees will attend the TLA Conference in Dallas in April. Also, the front landscape will be refurbished this spring.
- **Proposal to Library policy** Mindy also presented a proposed change to the library policy regarding our service area and non-resident cards. This will be the first reading of this proposal.
- **Amendment to 2025 budget** – Mindy will prepare amendments to the budget to present at the March meeting. These will cover various funding sources.
- **Treasurer's Report** – Melva reported that the securities to the Library bank accounts at Sunflower Bank had been set up through the Federal Home Loan Bank in Dallas. The Sunflower Bank office in the Kansas Treasurer's Department had facilitated this. These securities will cover either account which goes over the \$250, 000.00 limit through FDIC. Lesli will help create a PFP for banking services.
- **Discussion of employer/payor status with Texas Unemployment Commission** – the Board discussed the possibility of entering the pool for the Texas Unemployment Commission. The cost would be minimal, around \$3500 per year.
- **New library planning and design USDA Construction Loan** – Bob reported that PGAL is on hold until the Board decides its next step now that the USDA has denied the application for a loan. Bob is also waiting for a response from the Hays County Conservation office regarding the environmental report which was requested in 2024. He also spoke with the Dripping Springs Parks and Recreation Director regarding the amphitheater, bike trails, and the new library parking lot which will enable the city of Dripping Springs to meet some of its outdoor plans. Bob will also begin working on the next steps in finding an Owner's Representative.
- **TIRZ Board Update** – Missy has been in talks with the TIRZ sub-committee regarding help with the debt service or an outdoor pavilion for the new library. These options will enable the library to fulfill TIRZ future projects. The TIRZ could also help with an ILA between Hays County and the Library for possible bonding help. Missy is contacting the Hays County Commissioner, Walt Smith, for support of bonding options to help build the new library.
- **Potential plan for alternative financing for new building**. Besides working with Hays County to help with bonding for the new library, the board also directed Lesli to contact Government Capital Corporation to enquire about their financial options for funding the new library.
- **Executive Session:**  
The Board entered Executive Session at 4:55 pm.

Discussion centered on the upcoming interviews of Capital Campaign Manager position and the performance evaluations of John Voskamp, Misha Sherman, Bren Bassett, and Emily Pehl.

The Board left Executive Session at 5:37 pm

### **ACTION ITEMS**

- On a motion by Bob Richardson and seconded by Melva Codina, and there being no further discussion, the Board accepted and approved by unanimous vote the minutes for the January 15, 2025, Board Meeting with some modifications.
- On a motion by Melva Codina and seconded by Bob Richardson, and there being no further discussion, the Board accepted and approved by unanimous vote the financial reports for January 15, 2025.
- Capital Campaign Manager's report – no action.
- Library Director's report – no action
- Action on proposed amendment to the 2025 budget – tabled until March.
- On a motion by Melva Codina and seconded by Bob Richardson, and there being no further discussion, the Board accepted and approved participating in the Texas Unemployment Commission insurance group.
- Treasurer's Report – no action
- Action on appropriate securities for accounts at Sunflower Bank. No action
- On a motion by Bob Richardson and seconded by Melva Codina, and there being no further discussion, the Board approved going forward with creating an RFQ for a project manager to oversee the new library construction.
- On a motion by Melva Codina and seconded by Bob Richardson, and there being no further discussion, the board will not move forward an appeal of the USDA loan denial.
- TIRZ Board action – no action
- On a motion by Melva Codina and seconded by Bob Richardson and there being no further discussion, the board approved the preparation of an RFP for banking services.
- On a motion by Bob Richardson and seconded by Melva Codina, and there being no further discussion, the board approved the performance evaluations of John Voskamp, Misha Sherman, Bren Bassett, and Emily Pehl.
- Action on employment issues – tabled.
- Action on open Capital Campaign Manager position – no action
- On a motion by Melva Codina and seconded by Bob Richardson, and approved by unanimous vote, the Board agreed to join the Hays County Service Funding Agreement. Mindy Laird is authorized to sign the agreement for the Board.

On a motion by Bob Richardson and seconded by Melva Codina, the meeting was adjourned at 6:10 p.m.

Respectfully submitted,

*Melva Codina*

Melva Codina  
Board Secretary

