

Dripping Springs Community Library District

January 15, 2025

Present: Missy Atwood, Bob Richardson, Melva Codina, Marcie Cochran
DSCL – Mindy Laird, Sarah Rose

- **Capital Campaign Report** – Sarah reported that the last mail-out in December yielded very good results. The end-of-year appeal brought in over \$127,000. A total of 34% has been raised thus far. Also discussed was the upcoming Golf Tournament and a postponement of the Gala.
- **Librarian's Report**- Mindy reported that she sent out a request for bids for business internet. Spectrum was the only response she received. She also reminded us that Library Appreciation Day is April 9, 2025. Avenu/Muni has sent in a new most likely budget forecast of \$2,187,463 for 2025 fiscal year. Missy suggested that we have a meeting with Indar and his associates from Avenu/Muni to discuss the downturn in sales tax income. Mindy mentioned that Carly is working on improving social media presence. She urged us to check out Instagram. On January 31, 2025, Community Library Directors will meet at Laura's Library from 10-12
- **First Reading--** of proposed library policy changes regarding Service Area and related to non-resident cards. Tabled
- **Assessment Worksheet of bid proposal for internet services** – Spectrum Business Internet offered the best price.
- **Holiday Closures for 2025** – Mindy presented the list to the Board.
- **Discussion of employer/payor status with Texas Unemployment Commission** – Mindy informed the Board that the library does not pay into the Texas Unemployment Insurance program.
- **Treasurer's Report** – Melva is in contact with Sunflower Bank to finish the paperwork with the Federal Reserve Bank regarding the securities for the accounts at Sunflower Bank. She will begin working on an RFP for possible bank depositor change.
- **New library planning and design –USDA Construction Loan** – Bob reported that a donation to the Hays County Conservation District Plan may not be needed at this time. He is still working on the environmental and cultural effects report with the County. The Board reviewed the revisions which PGAL had sent as a means of reducing the cost of the new building. After discussion and comparison of costs, the amount of savings would be a minimal \$493,00.
- **Potential plan for alternative financing for new building** Lesli updated the Board on the USDA loan application process. She suggested that we apply for a guaranteed loan from the USDA through an approved bank. Also, that we present the 16-part component with revisions to the USDA as we continue gathering necessary information for the guaranteed loan application. Missy reported that she met with County Commissioner Walt Smith and Dan Wegmiller regarding possible County assistance in obtaining funds for the library.
The Board then began a Zoom meeting with Brian Stavenger of the Eide Bailly Financial accounting firm. The firm is charged with evaluating the library's feasibility to finance the new library building. The Board reviewed the draft with Brian which presented the library's ability to finance the new building in a positive manner.
- **TIRZ Board Update** – no action

- **Executive Session**

At 11:52 a.m., Bob motioned, and Marcie seconded the motion that the Board enter Executive Session.

Discussion centered on an employee development plan and a tuition funding plan revision. The Board reviewed the Capital Campaign job description for posting.

The Board left Executive Session at 12:15 p.m.

ACTION ITEMS

- On a motion by Bob Richardson and seconded by Melva Codina, and there being no further discussion, the Board accepted and approved by unanimous vote the minutes for the December 18, 2024, Board Meeting.
- On a motion by Bob Richardson and seconded by Melva Codina, and there being no further discussion, the Board accepted and approved by unanimous vote the financial reports for December 18, 2024.
- Capital Campaign Coordinator's Report—no action.
- Librarian's Report – no action
- On a motion by Marcie Cochran and seconded by Bob Richardson, and there being no further discussion, the Board approved a letter of intent to be signed by Mindy Laird to award to Spectrum Internet Services
- On a motion by Bob Richardson and seconded by Melva Codina, and there being no further discussion, the Board approved the proposed 2025 Holiday Closures for the library.
- Action on employer/payor status with Texas Unemployment Commission-tabled.
- Action on application to assure accounts at Sunflower Bank have appropriate securities. No action
- New library planning – no action
- Action on USDA loan application process – tabled.
- Action on TIRZ – no action
- Action on issuance of an RFP for banking relationship – tabled.
- On a motion by Marcie Cochran and seconded by Bob Richardson, and there being no further discussion, the Board directed the Library Director to post the modified job description for a Capital Campaign Coordinator.
- On a motion by Marcie Cochran and seconded by Bob Richardson, and there being no further discussion, the Board declined to approve funding for employee tuition at this time.

On a motion by Bob Richardson and seconded by Marcie Cochran, the Board adjourned at 12:26 p.m.

Respectfully submitted,

Melva Codina

Melva Codina