

Dripping Springs Community Library District
Oct. 16, 2024

Present: Missy Atwood, Bob Richardson, Melva Codina, Marcie Cochran
DSCL – Mindy Laird, Sarah Rose
Lesli Cathey

Call to order at 8:34 a.m.

REPORTS/DISCUSSION ITEMS

- **Capital Campaign Report**. Sarah reported that there has been positive response to the campaign on Facebook. The owner of Spaw-Glass in the area is interested in having an event for fundraising. The butterfly design event was a success, and the 2025 ones will be held on January 5, March 30, and October 5, 2025. Others may also have to be added. Events for October – December were also discussed. Sarah is working on an event on December 3. Pouring Over Books has a possible date of Feb. 23, 2025. Sarah’s goal for End of Year is \$100,000.00
- **Librarian’s Report -/Proposed 2025 Budget draft** - Mindy is working on the 2025 budget which she will present in December. Muni/Avenu is projecting an income of \$2.214 million.
- **Treasurer’s Report - Melva** reported that the TX Pool monies are doing very well. The PFIA report showed that most of our money is derived from Sales Tax and that the TexPool accounts are generating exceptionally good interest dividends.
- **New library planning and design** – Bob reported that all reports (cultural, environmental, et., have been turned in to the appropriate Hays County departments and we are currently waiting to find out if they have been approved. The conversion of the present library to above-ground septic system has been approved by the City of Dripping Springs. This reduces the size of our present septic field and sets up this property as a single entity and available to be sold separately if needed.
- **USDA Construction Loan-** Lesli reported that the interviews for the Financial Feasibility Report were completed and that we may receive the completed report soon. The Environmental Report and the Revised Architectural Report need to be submitted and approved. Bob reported that PGAL is working on that. He has talked to PGAL regarding the modifications suggested by the State Architect, such as lower roof line, fewer glass windows, fewer outdoor items, i.e., great lawn, amphitheater, etc., also minimizing the rear curtain walls. PGAL will be at November meeting to discuss these possible changes. Cost for these changes will be about \$25,000.00. Bob suggested that we pay this extra cost. This Architectural Report should be submitted by end of the year. Lesli mentioned that the application still has 13 items which still need to be submitted.
- **Potential plan for alternative financing for new building** - Missy will contact a possible lender that is not contingent on the USDA loan application for interim financing. One possibility is to ask the County to underwrite a bond/loan for the library. Lesli will contact several banks which are on the USDA list of possibilities.
- **TIRZ Board Update** – Bob reported that the TIRZ Board discussed the Old Fitzhugh Road projects. The TIRZ finances are doing better than expected.
- **Open Board position** – no action
- **Executive Session:**
 - The Board entered Executive Session at 11:40 a.m.

- Discussion centered on a possible new hire for the library whose responsibilities would be maintaining donor relationships and continued fund-raising opportunities.
- Also discussed was a request by an employee for compensation to pay for Fall, 2024 tuition reimbursement.

The Board left executive session at 12:00 p.m.

ACTION ITEMS

- On a motion by Melva Codina and seconded by Marcie Cochran, and there being no further discussion, the Board tabled the Minutes for the September 18, 2024, Board Meeting.
- Capital Campaign Coordinator's Report – no action.
- Librarian's Report – No action
- On a motion by Marcie Cochran and seconded by Bob Richardson, and there being no further discussion, the Board accepted the Treasurer's Report and the PFIA report.
- On a motion by Bob Richardson and seconded by Marcie Cochran, and there being no further discussion, the Board authorized a payment of \$25,000.00 to PGAL to continue work on design alternatives and cost estimates to respond to the USDA input.
- On a motion by Melva Codina and seconded by Marcie Cochran, the Board declined the request for tuition reimbursement for Fall 2024 as the 2024 budget has no extra money to fulfill this request. The Board will review request for Spring 2025 tuition reimbursement in November or December.

On a motion by Marcie Cochran and seconded by Melva Codina, the meeting was adjourned at 12:22 p.m.

Respectfully submitted,

Melva Codina

Melva Codina
Board Secretary