



DRIPPING SPRINGS COMMUNITY LIBRARY **DISTRICT MEETING NOTICE**

The Dripping Springs Community Library District Trustees will hold an open meeting concerning the following subjects at 8:30 a.m. on Wednesday, November 15, 2023, in the Dripping Springs Community Library at 501 Sportsplex Drive, Dripping Springs, Texas 78620.

Public Comments

At this time, 3-minute comments will be taken from the audience. To address the Trustees, please complete the Public Register form before the meeting begins. No action will be taken on comments made during the meeting.

Reports/Discussion Items

- Meet with candidate for Children's Librarian
- Meet with potential candidate for Project Manager- USDA Loan application and funding
- Discuss and Consider retaining Project Manager for USDA application and funding
- Discuss and Consider Capital Campaign Coordinator's Report
- Discuss and Consider opening a DSCL credit card for the Capital Campaign
- Discuss and Consider Library Director's Report
- Discuss and Consider 2024 Proposed Budget
- Review status of and responses to RFP for Financial Advisor for New Library Financing
- Consider Potential Financing Options for new library facility
- Discuss and Consider sales tax revenue receipts and projections and potential for retaining contractor to confirm proper remittance via Comptroller's Office

- Discuss and Consider any issues related to the new library planning and design from PGAL and 720 Design, including City of Dripping Springs permit applications and fees, Consultant's ongoing services, fees, and schedules
- Discuss and Consider hiring an arborist to evaluate trees for existing site and Benny Lane site.
- Discuss and Consider any TIRZ Board updates
- Discuss and Consider Board vacancy and potential appointee(s)

<p>Executive Session Reports/Discussion Items</p>

The Dripping Springs Community Library Board has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Library Board may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- The employment evaluation/recommendation for:
 - Bookkeeper, Bren Bassett;
 - Library Clerk, Didi Devi;
 - Children's Librarian, Marie Kimbrough;
 - IT Staff Alex Marquez

<p>Action Items</p>

- Approve minutes for October 18, 2023 Workshop
- Approve minutes for October 18, 2023 Meeting
- Approve minutes for November 8, 2023, Workshop
- Approve Financial Reports for October 18, 2023, Meeting
- Approve contract for Project Manager to assist Library with USDA application and funding

- Action on Retention of Contractor to Assess and Validate Sales Tax Revenue Receipts and projections
- Approve amendment to 2023 budget to adjust salaries for certain open positions (Library Director; Children's Librarian)
- Approve 2024 Budget
- Approve opening a Credit Card Account for the Capital Campaign
- Approve Resolution Authorizing Designee of Board to Communicate with USDA and Financial Institutions
- Authorize hiring an Arborist to conduct tree evaluation and make recommendations for existing Library property and Benny Lane Lots
- Approve resolution to add Assistant Library Director to bank accounts, vendor accounts and contractor accounts as Necessary to conduct business of library pending arrival and training of new Library Director.
- Take action as needed, and approve/authorize application and agreements with City of Dripping Springs to move septic system on existing Library Property.
- Potential Financing Options for New Library Facility
- Approve and take action as needed for new library planning and design from PGAL and 720 Design, including City of Dripping Springs permit applications and fees, Consultant's ongoing services, fees, and schedules
- Appoint individual to fill vacant Board position
- Approve Employment Evaluation/Recommendations for Bookkeeper, Bren Bassett; Library Clerk, Didi Devi; Children's Librarian, Marie Kimbrough; IT Staff Alex Marquez

Adjourn

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government

Code, Vernon's Texas Codes. Annotated. In addition, the Board may consider a vote to excuse the absence of any Board Member for absence from this meeting.

Posted by 5:00 p.m. on Friday, November 10, 2023
Dripping Springs Community Library Trustees

Marcia Atilano

Librarian