

Dripping Springs Community Library District
February 15, 2023

Present: Missy Atwood, Bob Richardson, Marcie Cochran, Marcia Atilano, Melva Codina
Sarah Rose

Call to order at 8:37 a.m. cst.

Public Comments There were no public comments.

Reports/Discussion Items

- Discuss and consider 4th quarter PFIA. The TexPool accounts are doing very well.
- Capital Campaign Coordinator's report-- Sarah Rose presented her draft Campaign Plan. The title of the report is "Rooted in Our Community Growing For Our Future". Sarah outlined three phases of the campaign which cover February, 2023 until December, 2024. The plan listed several targeted community groups. She also requested that the Library purchase a donor management system and a wealth screening donor search. Another request was monies to attend an international conference on professional campaign development. Discussion also covered naming opportunities, financial planning, and Finance Committee possible members.
- Library Director's Report-- Marcia covered several building upkeep issues that need to be addressed, such as electrical modifications, ADT fixtures, and water leaks.
- Donation policy — discussion centered on a policy regarding donations in kind or tangible articles, i.e., book, prints, etc. The staff is in need of guidance on how to handle various kinds of donations, especially as we enter into the donation phase of library funding.
- TIRZ Board updates—Missy reported on the last meeting with the TIRZ board where she presented a short PowerPoint presentation regarding the new library. TIRZ is establishing a Finance Sub-Committee and confirmed a priority project in which the Library hopes to be included. Missy and Bob will continue to keep the TRZ board apprised of future DSCL progress.
- PGAL and 720 Design – and updated cost estimate and fee proposal has been submitted by the two companies. The cost of construction has increased to \$33 million total (site work is \$4.2 million now). Costs have gone from \$12 million to \$27 million and now to the current \$33 million. Fees have increased to \$2,500,000. Hard costs are now \$24,800,00.00 and soft costs are now at \$7,350,000.00.
- Capital Campaign Building Steering Committee – no discussion.

Executive Session-

The Board entered Executive Session at 10:34 a.m.

Discussion centered on the employment evaluation/recommendation for compensation for Library Assistant – Adult/Young Adult Services, John Voskamp

The Board left Executive Session at 10:38 a.m.

Action Items:

- On a motion by Marcie Cochran and seconded by Bob Richardson, and there being no further discussion, the Board accepted and approved the 4th Quarter PFIA report by unanimous vote.
- On a motion by Bob Richardson and seconded by Marcie Cochran, and there being no further discussion, the Board accepted the Capital Campaign Coordinator's report presented by Sarah Rose. Approval of Ms. Rose attending a professional development conference, buying a Donor

Management System and a Wealth Screening Donor Search were also approved by unanimous vote.

- Approval of the Board Minutes for the January meeting were tabled
- On a motion by Marcie Cochran and seconded by Melva Codina, and there being no further discussion, the Board accepted and approved the financial report for January 18, 2023.
- TIRZ Board action- no action currently
- Issues related to the new library planning and design – no action.
- Capital Campaign and Building Steering Committees – no action
- Swear in Board member Derek Smith – no action.
- On a motion by Melva Codina and seconded by Bob Richardson, and there being no further discussion, the Board approved the employment evaluation/recommendation for compensation for Library Assistant-Adult-Young Adult Services, John Voskamp
- On a motion by Melva Codina and seconded by Marcie Cochran, the Board unanimously approved to adjourn at 10:47 a.m. cst

Respectfully submitted,

Melva Codina

Melva Codina
Board Secretary