

Dripping Springs Community Library District
May 18, 2022

Present: Missy Atwood, Marcia Atilano, Melva Codina, and Marcie Cochran.
Guest: Kayla Wallace

8:35 a.m. cst

Public Comments

There were no public comments.

Reports/Discussion Items

- A. **Auditor's Report** – the Board received the completed audit for 2021 from Kayla Wallace. Her findings were positive. She had no concerns with the audit. Ms. Wallace complimented Marcia and staff on their due diligence.
- B. **Librarian's Report** –
 - Summer calendars have been distributed. Marcia has presented a program to the majority of DSISD school faculties.
 - Marcia informed the board about Founders' Day giveaways. Marcie Cochran suggested that maybe next year, 2023, the Library sponsor a float for the parade on Friday evenings. Flyers could be distributed with a QR code for donations to the new library fund.
 - Marcia presented a compilation of statistics comparing 2019-2022. These statistics covered circulation, programs, and attendance.
- C. **TIRZ Board Update** –
 - A reimbursement of \$122,000 owed to the library by TIRZ is pending.
 - The school district presented a request that their legal fees be paid by the TIRZ. The City's legal staff will research whether these fees could be reimbursed.
 - The TIRZ will consider adding library infrastructure to the 2023 priority list. A Power Point presentation is being created to explain the infrastructure request.
- D. **Issues related to the new library planning and design-**
 - A Zoom meeting with architects from PGAL and library staff and board members is scheduled for May 25, 2022, from 9:00 a.m. to 11:00 a.m.
- E. **Capital Campaign and Building Steering Committees-**
 - Marcie and Missy met with Victoria Corcoran to discuss organization for finding members to ask to be on the steering committee. A suggestion was made that the Board hold a working meeting to discuss members for these committees.

Executive Session

The Board entered executive session at 9:52 a.m. The members held a discussion of and review of employment evaluations and compensation for Library Clerks, Member Services Pamela Stewart and Lauren Winnicki, Business Operations, Kim Shramek, and Library Director Marcia Atilano.

The Board left executive session at 10:39 a.m.

Action Items

- On a motion by Marcie Cochran and seconded by Derek Smith, and there being no further discussion, the Minutes for April 19 and April 20 were approved by unanimous vote.
- On a motion by Melva Codina and seconded by Marcie Cochran, and there being no further discussion, the financial reports for April 20, 2022, were approved by unanimous vote.
- Tirz Board updates- no action
- Issues related to the new library planning and design including City of Dripping Springs permit applications and fee, Consultant services, fees, and schedules – no action
- Capital Campaign and Building Steering Committees – no action
- On a motion by Derek Smith and seconded by Marcie Cochran, and there being no further discussion, the employment evaluation/recommendation for compensation based on recommendations in their evaluation for Library Clerks, Member Service Pamela Stewart and Lauren Winnicki, and Business Operations, Kim Shramek were approved. Also approved was the evaluation/recommendation for compensation based on the amount previously approved in the budget for Marcia Atilano.

On a motion from Mr. Smith and seconded by Ms. Codina, the meeting adjourned at 10:42 a.m.

Respectfully submitted,

Melva Codina

Melva Codina
Board Secretary