

Dripping Springs Community Library District
December 15, 2021

Present: Derek Smith, Missy Atwood, Bob Richardson, Melva Codina, Marcia Atilano, Marci Cochran

8:31 a.m.- meeting called to order by Bob Richardson

Public Comments

There were no public comments.

Reports and Discussion Items:

- A. Librarian's Report – Christmas on Mercer was a success for the library as well as for the Friends of the Library. New e-resources have been added to the library resources. Patrons will use an App to open some of the new information sources. Marcia is exploring ways to by-pass mailing of checks to businesses after several checks were lost by the USPS. The result was late fees being charged to the library.
- B. 2022 Budget Proposal – Marcia informed the Board that there was a change to the 2022 Budget Proposal. Under General Administration, the program used for accounting had changed one line item. The Security Services line item should be \$14,000.00.
- C. Long Range Plan introduction – The Board reviewed the information.
- D. Library Policy Changes – no questions from the Board
- E. TIRZ Board Update – The Town Center has been placed on hold until the City of Dripping Springs lifts its moratorium on building permits. There are also some positions on the TIRZ Board which will become open in 2022. Missy asked for the Board to volunteer names of voters which might be interested in joining that board.
- F. PGAL – No new information

The Board entered Executive Session at 9:05 a.m. on a motion by Derek Smith and seconded by Bob Richardson.

- A. The Benny Lane contract will end on Friday, December 17, 2021. Discussion centered on the parcels which are for sale.
- B. Employment evaluations/recommendations for compensation and employment were discussed for the Children's Librarian, Marie Kimbrough, IT employee, Alex Marquez, and Children's Library Assistant, Julieta Ramirez.

The Board left Executive Session at 9:51 a.m.

Action Items

- 1. On a motion by Bob Richardson and seconded by Marcie Cochran, the Board reviewed corrections to the October 20, 2021 minutes and there being no further discussion, the Board voted unanimously to accept the minutes for October 20 and November 17, 2021.
- 2. On a motion by Marcie Cochran and seconded by Bob Richardson, and there being no further discussion, the Board voted unanimously to accept the October 20 and November 17, 2021 financial reports
- 3. On a motion by Melva Codina and seconded by Marcie Cochran, and there being no further discussion, the Board voted unanimously to approve the 2022 DSCL Operating Budget with the amendment to the Security Services apportionment under General Administration.
- 4. TIRZ Board Updates – No action

5. PGAL services- No action
6. On a motion by Derek Smith and seconded by Marcie Cochran, and there being no further discussion, the Board voted to exercise options to purchase three lots on Benney Lane from Rex Baker, pursuant to our on-going contract, and to negotiate terms for timing of funding and potential for modifying the agreement with respect to lot 3A in the event that wastewater access can be made available to the property. Bob Richardson is designated as the representative for the DSCL Board in these negotiations.
7. On a motion by Derek Smith and seconded by Bob Richardson, and there being no further discussion, the Board approved Employment evaluations/recommendations for compensation and employment for the Children's Librarian, Marie Kimbrough, IT employee, Alex Marquez, and Children's Library Assistant, Julieta Ramirez.
8. On a motion by Melva Codina and seconded by Derek Smith, and there being no further discussion, the Board adjourned at 10:03 a.m. c.s.t.

Respectfully submitted,

Melva Codina

Melva Codina
Board Secretary