

Dripping Springs Community Library District  
September 15, 2021

Present: Missy Atwood, Bob Richardson, Marcia Atilano, Melva Codina, Marcie Cochran

8:48 a.m.- meeting called to order by Bob Richardson

**Public Comments**

There were no public comments.

Reports and Discussion Items:

- A. Librarian's Report - Marcia informed the Board that the metal roof needed repair and that she had three quotes from roofing companies in the area. She asked the Board for guidance as to which bid might be best for the roof repair. Marcia will contact one of the roofing companies to set up a time for the repairs.
- B. Long-Range Plan – Marcia presented a draft for a long-range plan for the coming five years. Discussion centered on adding collaboration with the Friends of the Library under the Administration section. Also discussed was the possibility that Board members attend the Friends board meetings.
- C. Statistics for E-Resources – Marcia gave the Board a summary of the current use of E-resources by library patrons. She reviewed the use of Flipster, Overdrive, **and other eResources.**
- D. 2022 Budget – Marcia will continue investigating the possibility of offering health benefits to the employees. Also discussed was the usage of Library resources--digital books and its effects on the budget. The Board also discussed salaries for 2022.
- E. Treasurer's Report –In the absence of Mr. Smith, Ms. Codina presented the PFIA for the second quarter of the year. The interest on the TexPool account has increased—and will continue to increase—as we save money for a new building. Missy asked for an explanation of how monies from TexPool are used to pay for new building expenses. Melva and Marcia explained the process.
- F. Camping Policy –The proposed camping policy passed its second reading.
- G. TIRZ Board update – Missy Atwood informed the Board the TIRZ board still would like to see the Library join the County and City in creating a Town Center for the City.

Marcie Cochran made a motion that the Board enter Executive Session. Melva Codina seconded the motion. On unanimous voice vote, the motion passed.

The Board entered Executive Session at 10:32 a.m. Topics discussed in Executive Session dealt with land acquisition and land sites. Also, the evaluation of Sarah Vollman was discussed.

The Board left Executive Session at 11:27 a.m.

Action Items

- 1. On a motion by Marcie Cochran and seconded by Bob Richardson, and there being no further discussion, the Board minutes for Aug. 18, 2021, were approved
- 2. On a motion by Melva Codina and seconded by Marcie Cochran, and there being no further discussion, the Board approved the financial reports for August 18,2021.
- 3. On a motion by Bob Richardson and seconded by Marcie Cochran, and there being no further discussion, the Board approved the PFIA second quarter financial report.

4. TIRZ Update – no action taken
5. PGAL services – no action taken
6. On a motion by Melva Codina and seconded by Marcie Cochran, and there being no further discussion, the Board unanimously approved the motion to exercise the option to extend due diligence on the Benny Lane land parcels to purchase all three tracts.
7. On a motion by Marcie Cochran and seconded by Melva Codina, and there being no further discussion, the Board unanimously approved the employment and compensation for Library Assistant-Cataloging and Acquisitions, Sarah Vollman.
8. On a motion by Melva Codina and seconded by Marcie Cochran, and there being no further discussion, the Board unanimously approved the certification of unopposed candidates for Board of Trustees – Missy Atwood, Melva Codina, and Bob Richardson.
9. On a motion by Marcie Cochran and seconded by Bob Richardson, and there being no further discussion, the Board unanimously approved that the election for Board of Trustees be cancelled.
10. On a motion by Bob Richardson, and seconded by Marcie Cochran, and there being no further discussion, the Board voted to adjourn at 11:33 a.m.

Respectfully submitted,

*Melva Codina*

Melva Codina  
Board Secretary