

Dripping Springs Community Library District  
May 19, 2021  
Teleconference

Present: Missy Atwood, Marcia Atilano, Marcie Cochran, Melva Codina, Bob Richardson, Derek Smith, Tammy Mierow, and Kayla Wallace, auditor

8:34 a.m.- meeting called to order by Missy Atwood.

**Public Comments**

There were no public comments.

**Reports/Discussion Items**

- A. **Auditor's 2020 Report** - Kayla Wallace presented her yearly auditor's report. She highlighted several parts of the audit. The report was a positive one. Bob Richardson asked about investing some of the Library savings since they will not be spent for a while. Missy asked that Melva and Derek discuss investment of library monies with Marcia to ascertain whether it is possible.
- B. **Asst. Librarian's Report on 2021 Summer Programs** – Tammy Mierow reported that summer reading and programming will kick off on June 2, 2021 from 1-4 p.m. with an outdoor program and distribution of goody bags with Library calendar of summer events and other items. There will be two event spaces outside: a large tent at the back of the library parking lot and another one in the area across from the library entrance. Events such as music presentations, animal programs, and arts and crafts will take place in the tent. Also, outdoor circle events will be Mother Goose, Lonnie Atkinson music group, and on June 9, the Creekside BBQ restaurant will present tips on cooking outdoors. This will be from 9 a.m. to 3 p.m. Virtual Reading Buddy is returning this summer. All in all, this will be a busy summer at the Library.
- C. **Librarian's Report** – Marcia reported that she has filled the three positions that came open, but now has one more. She will begin interviewing for the part-time position. The carpet in the Meeting Room will be replaced.
- D. **Mischief on DSCL property** – Marcia reported that while she and Alex were looking over the property behind the Library, they encountered some high school students skipping class. They also found litter and some papers which looked like they had been set on fire. The Hays County deputy sheriff's officer was contacted. After looking at camera footage, the 5 students were identified. Marcia will partner with the DSHS Principal in messaging to the high school parents and students about not entering DSCL private property. This communication will be sent by the Principal. The Sheriff's Office gave Marcia two possible choices of warnings or charges: (1) issue criminal trespass citations or (2) issue littering citations.
- E. **Survey of DSCL property** – Bob reported that he sees a need for a surveyor to research what the true footprint of the Library property is. The appraisal did not give us that information. A survey would be beneficial to know where our boundaries are. Bob will contact some local survey companies.
- F. **PFIA** – Treasurer, Derek Smith reported that he has reviewed the quarterly Public Funds Investment Act information.
- G. **TIRZ Update** – The City and the School District could not reach an agreement on the Bilateral Agreement. The City is looking at other options within the central district of Dripping Springs. The TIRZ board also would like to continue with its plan for a TownCenter. Missy reported that TIRZ revenues have exceeded projections and there will be a discussion later in 2021 to reimburse the Library.

The Board entered Executive Session at 9:50 am. to discuss options regarding the Bilateral Agreement with the school district, Marcia Atilano's and Tammy Mierow's evaluations. Marcia's will be postponed until June. The Board left Executive Session at 10:29 a.m.

**Action Items-**

As per Board policy, the Board voted on the following items:

- A. On a motion by Ms. Codina and seconded by Ms. Cochran, and there being no further discussion, the Board voted unanimously to accept the amended minutes for April 21, 2021.
- B. On a motion by Ms. Cochran and seconded by Ms. Codina, and there being no further discussion, the Board voted unanimously to accept the financial reports for April 21, 2021.
- C. On a motion by Ms. Codina and seconded by Ms. Cochran, and there being no further discussion, the Board voted unanimously to accept the DSCL Auditor's Report for 2020.
- D. On a motion by Ms. Cochran and seconded by Ms. Codina, and there being no further discussion, the Board voted unanimously to direct the Library Director to meet with the Hays County Sheriff's office and charge the five students with littering. Marcia will also meet with the Principal as planned.
- E. On a motion by Ms. Codina and seconded by Ms. Cochran, and there being no further discussion, the Board voted unanimously to direct Bob Richardson to hire a surveyor to assess the DSCK property boundary locations.
- F. On a motion by Ms. Cochran and seconded by Ms. Codina, and there being no further discussion, the Board voted unanimously to accept the PFIA 2021 First Quarterly Report.
- G. TIRZ Board Updates – No action taken
- H. On a motion by Ms. Cochran and seconded by Ms. Codina, and there being no further discussion, the Board voted unanimously to accept the PGAL and Maureen Arndt's program summary plan and description with the inclusion of the Board and staff responses.
- I. On a motion by Ms. Cochran and seconded by Ms. Codina, and there being no further discussion, the Board approved the employment/evaluation for Assistant Library Director, Tammy Mierow.

The meeting adjourned on a motion by Ms. Codina and seconded by Ms. Cochran at 10:39 a.m. c.d.t

Respectfully submitted,

*Melva Codina*

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Board Secretary