

Dripping Springs Community Library District
Teleconference
April 21, 2021

Present: Missy Atwood, Marcia Atilano, Marcie Cochran, Melva Codina, Rob Richardson

8:34 a.m.- meeting called to order by Missy Atwood.

Public Comments

There were no public comments.

Reports/Discussion Items

- A. Librarian's Report – Marcia presented her monthly report informing the Board that three employees have tendered their resignations effective May 14, 2021. She is filling some of the positions internally and has posted the job openings on various websites. The Library will partially open to patrons for browsing. Several summer activities will take place outside under a tent.
- B. TIRZ Board Update – The City had sent a letter regarding TIRZ details to the School Board and the School Board has responded and the City is currently reviewing the response. The Library's allocation to the Town Center Project – approximately \$204,000- may return to the Library Capital Improvement account.
- C. PGAL – Bob Richardson reviewed the document from Maureen Arndt and PGAL with a program summary plan for the new Library. He found a few items that did not seem geared towards a library for Dripping Springs. He also reminded the Board that there are several outdoor commemorative items on display on the current property that we need to remember to move to a new site. The document Maureen sent is merely a possibility until we have acquired a land space on which to build. The Board will discuss the PGAL ideas at the May meeting.
- D. Retaining a realtor for professional services. This realtor would help find a land space on which to build a new library. Mr. Richardson recommends Mr. Daves for this position, as he is familiar with the Dripping Springs area.
- E. Retaining the professional services of Civil Engineer, Erin Banks, relating to a new library space. Mr. Richardson recommends Ms. Banks.

Executive Session

The Board entered Executive Session at 9:19 a.m. to discuss options for land acquisitions, realtor and engineer professional services.

The Board left Executive Session at 11:37 a.m.

Action Items

As per Board policy, the Board voted on the following items:

- A. On a motion by Ms. Cochran and seconded by Ms. Codina, and there being no further discussion, the Board voted unanimously to accept the minutes for the March 17, 2021 meeting.
- B. On a motion by Ms. Codina and seconded by Ms. Cochran, and there being no further discussion, the Board voted unanimously to accept the revised financial reports for January 20 and February 17, and the financial reports for March 17, 2021.

- C. TIRZ Board updates – no action taken
- D. PGAL ongoing services and program summary and schedule will continue being reviewed until May when the Board will consider approval of the plan.
- E. On a motion by Mr. Richardson and a second by Ms. Cochran, and there being no further discussion, the Board voted unanimously to accept the amended professional services contract with realtor, Scott Daves.
- F. On a motion by Mr. Richardson and a second by Ms. Codina, and there being no further discussion, the Board voted unanimously to accept the professional services agreement with civil engineer, Erin Banks.
- G. On a motion by Ms. Cochran and a second by Mr. Richardson, and there being no further discussion, the Board voted unanimously to accept the appraisal of Library property by Dub Smith.
- H. Appraisal of Library Director, Marcia Atilano, is deferred until May 2021 meeting.

On approval of all members present, the meeting adjourned at 11:44 a.m.

Respectfully submitted,

Melva Codina

Melva Codina
Board Secretary