

Dripping Springs Community Library District

September 16, 2020

Zoom Teleconference

Present: Missy Atwood, Marcia Atilano, Bob Richardson, Melva Codina, Derek Smith, Jessica Naughton

8:34 A.M. CT-- CALL TO ORDER

Public Comments

There were no public comments.

Reports/Discussion Items

- A. Library Director's Report--** Overdrive has purchased RB Digital. All of the remaining eTitles in RB Digital are being transferred to Overdrive on Oct. 8. All of these and the Overdrive eTitles will be available through the Overdrive Libby app. RB Digital eMagazines will still be available through the RB Digital app until further notice.. Patrons will be informed of any changes on social media, the DSCL website, and by newsletter.
- B. Budget discussion –** First draft of the proposed 2021 budget was presented by Marcia. She highlighted how she came to the budget total of \$1, 260,000.00 by using the MUNI projections and the current 2020 Budget.

Marcia went through aspects of the Budget with the most changes or increases.

Technology increased to include hardware updates and upgrading software to improve services Hourly and salary rates increased, which would bring staff salaries in line with salaries at other Hays County libraries. These raises would begin in January 2021, regardless of when the person is being evaluated.

Bob asked about adding the Capital Campaign Manager to the list of Library employees. Also suggested by Bob and supported by Derek, is that a separate Capital Campaign budget be created and set up. Marcia and Jessica will work on this.

- C. Association of Community Library Districts--** The Library is continuing informal participation in the Association of Community Library Districts for the purpose of monitoring bills proposed during the upcoming 2021 Texas legislative session. This will cost the Library \$1809.54 for the Regular Legislative Session. If there is a Special or Emergency session, the cost will increase to \$2171.45 for an additional sixth month and \$2533.35 for a seventh month, if needed.

In 2019, a new law was passed requiring that a Lobbying line item be added to budgets for political subdivisions, including library districts.

- D. Capital Campaign Coordinator Job Search –** Jessica Naughton has agreed to take this position.

- E. TIRZ Board Update--**Missy and Bob reported that:

- The Library lawyer and the City of Dripping Springs lawyer are working toward a contract with the City to acquire land from the school district. Kate Leverett has sent a working contract to Missy which will be sent to Board members for input and suggestions.

- The TIRZ has hired Buie & Co as their public relations firm. The group has already created a fact sheet and a Beta website which can be seen at www.drippingspringstowncenter.com. Buie has asked for input from all participating entities. Once completed and approved, the information will be disseminated to the public in December 2020.
- Bob informed the Board that the City of Dripping Springs is looking at infrastructure costs for TIRZ and may possibly loan the TIRZ some fund for these improvements.
- Bob also presented an informal organizational chart as a guide for the Board as to how we should organize the Capital Campaign.

F. PGAL- Several of the Board members will join PGAL in a tour of some Central Texas libraries on Friday, September 18, and Saturday, September 19, 2020. PGAL has met with the TIRZ Board and had a productive meeting.

Executive Session –

The Board entered Executive Session at 9:54 a.m. cdt. The Executive session concluded at 10:00 a.m.cdt

Actions Items

As per Board policy, Board items were voted upon:

- On a motion by Mr. Smith and seconded by Ms. Codina, and there being no discussion, the Board voted unanimously to accept the Board Minutes for August 19, 2020.
- On a motion by Ms. Codina and seconded by Mr. Smith, and there being no discussion, the Board voted unanimously to accept the financial reports for August 19, 2020.
- On a motion by Mr. Smith and seconded by Ms. Codina, and there being no discussion, the Board voted unanimously to continue participation in the Association of Community Library Districts for the purpose of monitoring the 2021 legislative session for bills that affect library districts.
- On a motion by Ms. Codina and seconded by Mr. Smith, and there being no discussion, the Board voted unanimously to certify the unopposed candidates for the Board of Trustees.
- On a motion by Mr. Smith and seconded by Ms. Codina, and there being no discussion, the Board voted unanimously to cancel the November Election for Board of Trustees.
- On a motion by Ms. Codina and seconded by Mr. Smith, and there being no discussion, the Board voted to approve new signatories to the Pioneer Bank Operating Expenses Account and the TexPool Savings Accounts. Current Dripping Springs Community Library Board members - Board President Missy Atwood, Board Vice-President George (Bob) Richardson, Board Treasurer Derek Smith, Board Secretary Melva Codina, and Board Trustee Marcie Cochran, as well as Library Director Marcia Atilano, are all authorized as signers and are allowed access to the Library's Pioneer Bank operating account and the Library's TexPool accounts. Yvonne Schick, former Board Treasurer, should be removed from Pioneer Bank and TexPool records.

- G. On a motion by Mr. Smith and seconded by Ms. Codina, and there being no discussion, the Board voted to approve Jessica Naughton as the Capital Campaign Coordinator for the Library's campaign to gather funds for a new library building.
- H. TIRZ – no action needed
- I. On a motion by Ms. Codina and seconded by Mr. Smith, and there being no discussion, the Board voted to accept the proposal from PGAL to include in their contract the addition of Coleman and Associates as landscape architect.
- J. Options to monetize the current library building – no action needed

On a motion from Ms. Codina and seconded by Mr. Smith, the meeting was adjourned at 10:11 a.m. cdt.

Respectfully submitted,

Melva Codina

Board Secretary