

Dripping Springs Community Library District  
December 16, 2020

Present: Missy Atwood, Marcia Atilano, Bob Richardson, Melva Codina, Marcie Cochran  
8:35 a.m. cst

**Public Comments**

There were no public comments.

**Reports/Discussion Items**

- A. Librarian's Report – Marcia as had to add \$7000.00 to the payment to Overdrive. The Library will no longer have subscriptions to the Children's /YA e-Audio collection or the Consortium titles after 2021. We currently pay \$1500.00 for 52 e-Magazine titles that circulate well (cost per circ = \$1.10). As of now, they are only offering 3000 titles for \$5000.00.
- B. Capital Campaign update – Marcia and Marcie will meet with Maureen from PGAL on Friday, Dec. 17, 2020 to discuss the upcoming February community meetings.
- C. Third reading of the 2021 Budget Proposal. Melva asked about the line item for Legislative Services under General Administration and who would be paying those funds. Marcia designated these funds to be paid for by the Friends of the Dripping Springs Community Library. Missy suggested that some sort of designation be placed here as to inform that the Library is not paying for these services.
- D. Personnel policy change proposal regarding vacation time and staff evaluation cycles– second reading No questions from the Board-
- E. Discuss and consider 2021 staff holidays – July 5 has been proposed as a closed day for library personnel in lieu of July 4, a Sunday
- F. TIRZ Board update – Missy disclosed that the sale of land by the school district has not progressed. The City has put forward several options for the land sale, but the School District has not approved any of them. Missy discussed her concern that the School District is not inclined to enter a binding contract to sell land at this time. Their target date is 2022.  
The Library, the City, and the County feel that this is not acceptable. Funds have already been spent on planning in preparation for the Town Center. The Library is at an impasse. The TIRZ board voted to inform the DSISD that they are in breach of the Inter Local Agreement previously signed by all parties. Hays County requested a working session before the end of 2020 to discuss this situation, but DSISD declined. The School Board will meet in Executive Session on Friday, Dec. 17, 2020 to discuss the TIRZ Board's concerns.  
The TIRZ Board did ask the School Board to appoint a duly elected school board member instead of the Superintendent to the TIRZ Board to have some continuity, but the School Board has declined to do so.  
Hays County has discussed the possibility of offering bond money to build a library in Dripping Springs. The City of Dripping Springs has suggested a parcel of land at the corner of Old Fitzhugh and Mercer (Stevenson tract) as a site for a TownCenter.  
Missy suggested that we hold the School Board to its sale agreement at this time and ask for the acreage to which they had agreed.  
In addition, Missy informed the Board that \$150,000.00 towards the TownCenter had been paid by the Library, but that our 2020 share is \$174,450.00. We will need to issue an additional check for the remaining \$24,400.00 before the end of the year.
- G. PGAL – no new business. We are still anticipating February meetings to begin a roll-out of possible ideas for library construction.

**Executive Session –**

The Board entered executive session at 9:49 a.m. cst to consider employment evaluations/recommendations for compensation and conduct annual employee evaluations for five staff members.

The Board left Executive Session at 9:51 a.m. cst.

### **Actions Items**

As per Board policy, the Board voted on the following items:

- A. On a motion by Ms. Cochran and seconded by Mr. Richardson, the Board voted unanimously to accept the Board Minutes for the monthly meeting on November 18, 2020, and the workshop on December 2, 2020.
- B. On a motion by Ms. Codina and seconded by Ms. Cochran, and there being no further discussion, the Board voted unanimously to accept the financial reports for November 18, 2020.
- C. No action at this time on issues related to the Capital Campaign
- D. On a motion by Ms. Cochran and seconded by Mr. Richardson, and there being no further discussion, the Board voted unanimously to approve the amended 2021 Operating Budget.
- E. Assignment of 2021 titles for the DSCL Board members is moved to January 2021
- F. On a motion by Ms. Codina and seconded by Mr. Richardson, and there being no further discussion, the Board voted unanimously to authorize payment of \$24,450.00 from the Capital Campaign funds to the City of Dripping Springs for the Library's share under the cost-sharing agreement for Town Center development expenses through the end of the City's fiscal year, 2020.
- G. On a motion by Mr. Richardson and seconded by Ms. Cochran, and there being no further discussion, the Board voted unanimously to task Missy Atwood to take action and notify the Dripping Springs School District and the City of Dripping Springs that they are in default of the TIRZ Inter Local Agreement entered into in April 2020 and demand cure within 30 days of the receipt of the letter.
- H. On a motion by Ms. Codina and seconded by Ms. Cochran, and there being no further discussion, the Board voted unanimously to state that it is committed to moving forward on the bilateral agreement concerning land acquisition from DSISD which both parties entered into in 2018.
- I. PGAL – No action needed
- J. On a motion by Ms. Cochran and seconded by Mr. Richardson, and there being no further discussion, the Board approves the employment status and compensation for Bookkeeper, Bren Basset, Library Assistant Adult/Adult Services Kaylee Black, Children's Librarian, Marie Kimbrough, IT Alex Marquez; and Library Assistant Children's, Julieta Ramirez

On a motion from Mr. Richardson and seconded by Ms. Cochran, the meeting was adjourned at 10:05 a.m. cdt.

Respectfully submitted,

*Melva Codina*

Melva Codina  
Board Secretary