

Dripping Springs Community Library District

October 21, 2020

Zoom Teleconference

Present: Missy Atwood, Marcia Atilano, Bob Richardson, Melva Codina, Derek Smith, Marcie Cochran, and Jessica Naughton

8:34 A.M. CT-- CALL TO ORDER

**Public Comments**

There were no public comments.

**Reports/Discussion Items**

- A. Library Director's Report-** Marcia reported that 972 paper copies and 9645 emails of the Community Input Survey were distributed. There have been 910 responses to date with the majority coming from the email push. Marcia also gave more information regarding the continuing switch to Overdrive.
- B. Capital Campaign Manager Update and Planning Report-**
- Jessica is working on a budget and will meet with Victoria Corcoran from Corcoran & Associates to obtain more information on how to set it up. She will also work with Bob Richardson on this budget.
  - We will begin planning on Community meetings starting the first week in February 2021. She is reviewing the lists of potential Influencers and committee members. The meetings should be Zoom meetings and possibly one in-person meeting as well.
  - Marcia will coordinate with Maureen (PGAL) regarding format of those meetings, which Maureen will conduct.
  - Jessica will contact the Friends of the Dripping Springs Community Library to set up a joint meeting with the Board hopefully in December 2020.
  - Jessica will work with Alex (IT) on setting up some platforms for her use in organizing the potential lists of people invited to meetings, etc.
  - Jessica has suggested that a separate Capital Campaign Manager and Board meeting be set up two weeks prior to the official Board meeting to help her organize the campaign.
- C. Budget discussion –** The second draft of the proposed 2021 budget was presented by Marcia. She explained some new changes to the proposed budget. Marcia went through aspects of the Budget with the most changes or increases. The Board also discussed a defined contribution benefit for staff in lieu of a Qsera contribution or other health benefits.
- D. TIRZ Board Update--** Missy reported that the City and School District lawyers are still working on the contracts for the land transfers. These should be completed sometime in November 2020.
- E. Town Center Communication Strategies/coordination with TIRZ Communication consultants:**  
No information currently.
- F. PGAL –** Bob reminded the Board that all is on hold until we begin planning the Community Meetings.
- G. Open Meetings Act requirements—**Missy reminded the Board to go over the PowerPoint presentation as a refresher especially now as we begin meeting more often.

**Executive Session –**

The Board entered Executive Session at 10:39 a.m. cdt.

The Executive session concluded at 11:04 a.m.cdt

**Actions Items**

As per Board policy, Board items were voted upon:

On a motion by Ms. Cochran and seconded by Mr. Smith, and after a correction proposed by Mr. Richardson, the Board voted unanimously to accept the Board Minutes as amended for September 16, 2020.

On a motion by Ms. Codina and seconded by Ms. Cochran, and there being no discussion, the Board voted unanimously to accept the financial reports for September 16, 2020.

Capital Campaign Manager’s Report – no action needed

TIRZ Board update – No action needed

PGAL – no action needed

Options on sale of the current library building – No action needed

Potential real estate transactions – No action needed

On a motion by Ms. Cochran and seconded by Mr. Smith, and after some discussion, the Board voted unanimously to authorize an updated appraisal of DSCL property and consideration of Dub Smith as the appraiser

On a motion by Ms. Codina and seconded by Ms. Cochran, the Board voted unanimously to approve employment status and compensation for Melissa Steinle, Business Operations/Member Services, and Sarah Vollman, Library Assistant-Adult/Young Adult Services.

On a motion from Mr. Richardson and seconded by Mr. Smith, the meeting was adjourned at 11:12 a.m. CDT.

Respectfully submitted,

*Melva Codina*

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Board Secretary

