

**DRIPPING SPRINGS  
COMMUNITY LIBRARY  
DISTRICT  
AUDITED FINANCIAL STATEMENTS**

**For The Year Ended December 31, 2013**

**DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT  
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December 31, 2013**

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Texas Society of  
Certified Public Accountants

American Institute of  
Certified Public Accountants

### INDEPENDENT AUDITORS' REPORT

To the Board of Trustees  
Dripping Springs Community Library District  
Dripping Springs, Texas

We have audited the accompanying financial statements of the governmental activities, and the major fund of Dripping Springs Community Library District as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and the major fund of Dripping Springs Community Library District, as of December 31, 2013, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters***Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3–6 and 18 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Blanco, Texas  
May 7, 2014

# DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of Dripping Springs Community Library District's annual financial report presents management's discussion and analysis of the District's financial performance during the fiscal year ended December 31, 2013. Please read it in conjunction with the District's financial statements, which follow this section.

### FINANCIAL HIGHLIGHTS

- The District's total Net Position was \$1,056,620 at December 31, 2013.
- During the year, the District's total revenue of \$567,042 was generated primarily through sales taxes, contributions and grants.
- The total cost of the District's operations was \$516,198. The District also purchased significant capital assets of \$70,513 for the library collection, \$11,066 for building improvements, \$2,910 for furniture and equipment, and acquired \$14,865 in donated collection materials.
- The increase in net position was \$50,844.
- The \$255,563 of unassigned fund balance represents resources available to fund the operations of the District next year.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements, consisting of three components: government-wide financial statements, fund financial statements and notes to the financial statements. The report also contains other required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

The last column of the first two statements are *government-wide financial statements* that provide both *long-term* and *short-term* information about the District's overall financial status.

The first column of the first two statements are fund financial statements that focus on individual parts of the government, reporting the District's operations in more detail by providing information as to how services are financed in the short-term, as well as the remaining available resources for future spending.

The accompanying notes provide essential information that is not disclosed on the face of the financial statements. Consequently, the notes form an integral part of the basic financial statements.

### Government-Wide Financial Statements

The government-wide financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

# DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The two government-wide statements report the District's net position, which represent the difference between assets and liabilities. Over time, the increases or decreases in the District's net position are an indicator of whether its financial health is improving or deteriorating. Additionally, the District's financial operating results are determined by the difference between the revenues and expenses. To assess the overall health of the District, consideration should be given to additional non-financial factors such as changes in local economic activity, which would affect the District's sales tax income.

### Fund Financial Statements

Fund financial statements provide more detailed information about the District's activities. Funds are accounting devices that the District uses to keep track of specific sources of funding and spending for particular purposes. The District has the following governmental fund: the general fund. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. The District's basic services are reported in the governmental funds, which focus on how cash and other financial assets can readily be converted to available resources and on the available balances remaining at year-end.

This information may be useful in determining what financial resources are available in the near future to finance the District's future obligations.

### Basis of Reporting

The government-wide statements are reported using the flow of economic resources measurement focus and the full accrual basis of accounting. The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

## FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

### Statement of Net Position December 31, 2013 and 2012

|   | <u>2013</u>         | <u>2012</u>         |
|---|---------------------|---------------------|
| <b>Assets</b>                                   |                     |                     |
| Current assets                                  | \$ 202,061          | \$ 156,577          |
| Investments                                     | 64,978              | 63,975              |
| Capital assets, net of accumulated depreciation | 801,024             | 805,513             |
| <b>Total assets</b>                             | <u>\$ 1,068,063</u> | <u>\$ 1,026,065</u> |
| <b>Liabilities</b>                              |                     |                     |
| Current liabilities                             | \$ <u>11,443</u>    | \$ <u>20,289</u>    |
| <b>Net position</b>                             |                     |                     |
| Net investment in capital assets                | 801,024             | 805,513             |
| Unrestricted                                    | 255,596             | 200,263             |
| <b>Total net position</b>                       | <u>\$ 1,056,620</u> | <u>\$ 1,005,776</u> |

# DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

### Statement of Activities For the Years Ended December 31, 2013 and 2012

|                                      | <u>2013</u>         | <u>2012</u>         |
|--------------------------------------|---------------------|---------------------|
| <b>Revenues:</b>                     |                     |                     |
| General revenues:                    |                     |                     |
| Sales taxes                          | \$ 480,414          | \$ 419,392          |
| Interest income                      | 2,082               | 2,263               |
| Loss on disposal of capital assets   | -                   | (7,080)             |
| Total general revenues               | <u>482,496</u>      | <u>414,575</u>      |
| Program revenues:                    |                     |                     |
| Charges for services                 | 24,910              | 21,555              |
| Operating grants and contributions   | 59,636              | 69,005              |
| Total program revenues               | <u>84,546</u>       | <u>90,560</u>       |
| <b>Total revenues</b>                | 567,042             | 505,135             |
| <b>Expenses</b>                      | <u>516,198</u>      | <u>498,649</u>      |
| Excess of revenues over expenditures | 50,844              | 6,405               |
| Net position, beginning              | <u>1,005,776</u>    | <u>999,290</u>      |
| Net position, ending                 | <u>\$ 1,056,620</u> | <u>\$ 1,005,776</u> |

### FINANCIAL ANALYSIS OF THE DISTRICT

Sales taxes are a major revenue source of the District, and sales tax revenues increased by \$61,022 or 14.6% from 2012 to 2013. Expenses only increased by \$17,549 or 3.5% from 2012 to 2013. Other balances are comparable to the prior year.

### BUDGETARY HIGHLIGHTS

Actual revenues (budgetary basis) in 2013 exceeded budgeted amounts by \$65,647. Expenditures on a budgetary basis exceeded budgeted amounts by only \$3,962 in 2013.

### CAPITAL ASSETS

At the end of 2013, the District had invested \$99,354 in capital assets. Collection material additions were \$85,378, which included \$14,865 in donated collection materials. Other additions to capital assets in 2013 included \$2,910 for furniture and equipment, and \$11,066 in building and improvements.

# **DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The District's Board considers many factors when setting the fiscal year 2014 budget. One of these factors is the economy. Other factors include the requirements of operating the facility, potential fluctuations in sales tax collected by the Texas State Comptroller's Office, costs associated with maintenance and repairs, costs of personnel and the variability of funding from grant monies and donations.

The District is funded primarily by sales tax revenues and contributions. When planning for the next year, the District's approach is to budget conservatively.

### **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide taxpayers, patrons, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it received. If you have questions about this report or need additional information, please contact the District at (512) 858-7825.



**DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT**

STATEMENT OF GOVERNMENTAL FUND BALANCE SHEET AND NET POSITION

DECEMBER 31, 2013

|   | <u>General<br/>Fund</u> | <u>Adjustments<br/>(Note G)</u> | <u>Statement of<br/>Net Assets</u> |
|---|-------------------------|---------------------------------|------------------------------------|
| <b>ASSETS</b>                                   |                         |                                 |                                    |
| Current assets                                  |                         |                                 |                                    |
| Cash  | \$ 110,341              | \$ -                            | \$ 110,341                         |
| Prepaid assets                                  | \$ 1,112                |                                 | 1,112                              |
| Sales taxes receivable                          | 90,608                  |                                 | 90,608                             |
| Investments                                     | 64,978                  |                                 | 64,978                             |
| Capital assets                                  |                         |                                 |                                    |
| Land  | -                       | 27,064                          | 27,064                             |
| Capital assets, net of accumulated depreciation | -                       | 773,960                         | 773,960                            |
| Total capital assets                            | <u>-</u>                | <u>801,024</u>                  | <u>801,024</u>                     |
|   | <u>\$ 267,039</u>       | <u>\$ 801,024</u>               | <u>\$ 1,068,063</u>                |
| <b>LIABILITIES</b>                              |                         |                                 |                                    |
| Current liabilities                             |                         |                                 |                                    |
| Accounts payable                                | \$ 5,679                | \$ -                            | \$ 5,679                           |
| Accrued expenses                                | 5,764                   |                                 | 5,764                              |
|   | <u>11,443</u>           | <u>-</u>                        | <u>11,443</u>                      |
| <b>FUND BALANCE/NET POSITION</b>                |                         |                                 |                                    |
| FUND BALANCE                                    |                         |                                 |                                    |
| UNASSIGNED FUND BALANCE                         | 255,596                 | (255,596)                       | <u>-</u>                           |
|   | <u>\$ 267,039</u>       |                                 |                                    |
| <b>NET POSITION</b>                             |                         |                                 |                                    |
| Net investment in capital assets                |                         | 801,024                         | 801,024                            |
| Unrestricted                                    |                         | 255,596                         | <u>255,596</u>                     |
|   |                         |                                 | <u>1,056,620</u>                   |
|   |                         |                                 | <u>\$ 1,068,063</u>                |

The accompanying notes are an integral part of this financial statement presentation.

**DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT**

STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUE,  
EXPENDITURES AND CHANGES IN FUND BALANCE AND NET POSITION

YEAR ENDED DECEMBER 31, 2013

|  | <u>General<br/>Fund</u> | <u>Adjustments<br/>(Note G)</u> | <u>Statement of<br/>Activities</u> |
|--|-------------------------|---------------------------------|------------------------------------|
| <b>EXPENDITURES</b>                        |                         |                                 |                                    |
| Library operations                         |                         |                                 |                                    |
| Human resources                            | \$ 295,578              |                                 | \$ 295,578                         |
| Library maintenance                        | 45,251                  |                                 | 45,251                             |
| Professional services                      | 16,233                  |                                 | 16,233                             |
| Utilities                                  | 15,634                  |                                 | 15,634                             |
| Equipment and supplies                     | 11,989                  |                                 | 11,989                             |
| Technology                                 | 9,369                   |                                 | 9,369                              |
| Collection expense                         | 1,868                   |                                 | 1,868                              |
| Library program services                   | 5,481                   |                                 | 5,481                              |
| Marketing and promotion                    | 5,295                   |                                 | 5,295                              |
| Postage and printing                       | 1,432                   |                                 | 1,432                              |
| Other operating expenses                   | 4,225                   |                                 | 4,225                              |
| Depreciation expense                       | -                       | 103,843                         | 103,843                            |
| Capital outlay                             | 99,354                  | (99,354)                        | -                                  |
|  | <u>511,709</u>          | <u>4,489</u>                    | <u>516,198</u>                     |
| <b>TOTAL EXPENDITURES</b>                  |                         |                                 |                                    |
| Program revenue:                           |                         |                                 |                                    |
| Charges for services                       | 24,910                  |                                 | 24,910                             |
| Operating grants and contributions         | 59,636                  |                                 | 59,636                             |
| Capital grants and contributions           | -                       |                                 | -                                  |
| <b>TOTAL PROGRAM REVENUE</b>               | <u>84,546</u>           | <u>-</u>                        | <u>84,546</u>                      |
| <b>PROGRAM EXPENDITURES OVER REVENUE</b>   | <u>(427,163)</u>        | <u>(4,489)</u>                  | <u>(431,652)</u>                   |
| <b>GENERAL REVENUE</b>                     |                         |                                 |                                    |
| Sales Taxes                                | 480,414                 | -                               | 480,414                            |
| Interest income                            | 2,082                   |                                 | 2,082                              |
| Loss on disposal of capital assets         | -                       | -                               | -                                  |
|  | <u>482,496</u>          | <u>-</u>                        | <u>482,496</u>                     |
| <b>REVENUE OVER EXPENDITURES</b>           | <u>55,333</u>           | <u>(4,489)</u>                  | <u>50,844</u>                      |
| <b>BEGINNING FUND BALANCE/NET POSITION</b> | <u>200,263</u>          |                                 | <u>1,005,776</u>                   |
| <b>ENDING FUND BALANCE/NET POSITION</b>    | <u>\$ 255,596</u>       |                                 | <u>\$ 1,056,620</u>                |

The accompanying notes are an integral part of this financial statement presentation.

# **DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS** **FOR THE YEAR ENDED DECEMBER 31, 2013**

### **NOTE A: ORGANIZATION**

The Dripping Springs Community Library District (District) is a political subdivision for the State of Texas created to provide general library services to the community of Dripping Springs, Texas and surrounding areas. The District is governed by a Board of Trustees (Board) which has governance responsibilities over all activities related to library operations within the jurisdiction of the District. The Board is elected by the public and has the exclusive power and duty to govern and oversee the management of the District. The District receives funding from local and state government sources and must comply with the requirements of those funding entities. However, the District is not included in any other governmental "reporting entity" as defined by the GASB in its Statement No. 14, "The Financial Reporting Entity" and there are no component units included within the reporting entity.

### **NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the District conform to U.S. generally accepted accounting principles applicable to governments promulgated by the Governmental Accounting Standard Board (GASB) and the American Institute of Certified Public Accountants (AICPA). Following is a summary of the significant accounting policies:

#### **GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The Statement of Net Position and the Statement of Activities are government-wide financial statements. They report information on all of the District's activities on the full accrual basis of accounting. Governmental activities include programs supported primarily by taxes, grants and contributions. The District reports all of its activities as governmental activities.

The Statement of Activities demonstrates how other people or entities that participate in programs the Library operates have shared in the payment of the direct costs. Charges for services include revenue from parties that purchase, use or directly benefit from goods or services provided by the District. Examples include book sales, copy and printing fees, and other fines and fees, etc. If a revenue item is not part of program revenue, it is considered general revenue used to support all of the District's functions.

#### **FUND FINANCIAL STATEMENTS**

The fund financial statements provide reports on the financial condition and results of operations for governmental funds. The District has only one major fund – the General Fund. The General Fund's financial condition and results of operations are reported in a separate column.

# DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements use the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Sales taxes are recognized as revenues in the year for which they are collected. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements use the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets, current liabilities and fund balances are included on the balance sheet. Operating statements of these funds present net increases and decreases in current assets (i.e., revenues and other financing sources and expenditures and other financing uses).

The modified accrual basis of accounting recognizes revenues in the accounting period in which they become both measurable and available, and it recognizes expenditures in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest and principal on long-term debt, which is recognized when due. The expenditures related to certain compensated absences and claims and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources. The District considers all revenues available if they are collectible within 60 days after year end.

Revenue from local sources consists primarily of sales taxes and contributions. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available.

Grant funds are considered to be earned to the extent of expenditures made under the provisions of the grant.

#### FUND ACCOUNTING

The accounts of the District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts. They are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations. The following fund types and account groups are maintained by the District:

#### Governmental Fund Types

General Fund – The General Fund is the operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

# DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### RESTRICTED RESOURCES

When the District incurs an expenditure or expense for which both restricted and unrestricted resources may be used, it is the District's policy to use restricted resources first, then unrestricted resources.

#### CASH AND CASH EQUIVALENTS

The District considers cash and cash equivalents to be cash in demand accounts, certificates of deposit, savings accounts, and other investments with a maturity of 3 months or less.

#### CAPITAL ASSETS

All fixed assets and fixed asset improvements over \$500 are recorded when purchased as expenditures in the governmental funds and capitalized in the government-wide statements at original cost. Donated assets are valued at their fair market value on the date donated. Repairs are not capitalized and the replacement of general fixed assets are capitalized only if the lives of the new assets significantly exceed the remaining lives of the original assets. The District recognizes a gain or loss on the disposal of assets when it retires or otherwise disposes of capital assets.

Land and construction in progress are not depreciated. Building, improvements, and land improvements are depreciated using the straight-line method over an estimated useful life of forty years. Furniture, fixtures and equipment are depreciated using the straight-line method of accounting over an estimated useful life of seven years.

The collection consists of fiction and nonfiction books and audiovisual and computer materials. The District follows the practice of carrying collection materials at original cost at the time of purchase or fair market value at the time of donation. Periodicals are expensed in the year purchased. Collection materials are depreciated using the straight-line method over the estimated useful life of five years.

#### PROGRAM REVENUE

Program revenue consists of income from book sales, fines, and other library fees.

#### ENCUMBRANCES

Encumbrance accounting, whereby commitments related to unperformed contracts for goods or services are recorded, is not used by the District because operations of the District are not subject to appropriation.

# DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### ACCOUNTING ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

#### REPORTING FUND BALANCES

The District adopted Governmental Accounting Standards Board Statement Number 54 (GASB 54) *Fund Balance Reporting and Governmental Fund Type Definitions*. The statement provides guidance for fund balance categories and classifications and governmental fund type definitions. GASB 54 changed the way we look at cash balances, specifically reporting what cash balances, by major governmental fund type, are or are not available for public purposes. Five categories of cash balances were created and defined by GASB 54. These five categories are as follows:

- Non-spendable – These funds are not available for expenditures based on legal or contractual requirements. An example might be inventories and prepaid expenditures.
- Restricted – These funds are governed by externally enforceable restrictions.
- Committed – Fund balances in this category are limited by the government's highest level of decision making (in this case the Board of Trustees). Any changes of this designation must be done in the same manner that it was implemented. For example, if funds are committed by resolution, the commitment could only be released with another resolution.
- Assigned – For funds to be assigned, there must be an intended use which can be established by the Board of Trustees or an official delegated by the board, such as a library director. For example, during the budget process, the board decided to use some existing fund balance to support activities in the upcoming year.
- Unassigned – This classification is the default for all funds that do not fit into the other categories.

Restricted amounts are considered to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available. The District's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance and unassigned fund balance at the end of the fiscal year.

All of the District's fund balance is classified as unassigned.

# DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### DONATED SERVICES

A substantial number of volunteers have made significant contribution of their time to the District's program and supporting services. These services were not of a specialized nature. The value of this contributed time is not reflected in these financial statements since it is not susceptible to objective measurement of valuation.

### **NOTE C: DEPOSITS AND INVESTMENTS**

The District's funds are required to be deposited and invested under the terms of a depository contract. The depository bank deposits for safekeeping and trust with the District's agent bank approved pledged securities. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance.

#### CASH DEPOSITS AND CASH EQUIVALENTS

At December 31, 2013, the carrying amount of the District's deposits (cash, certificates of deposit, and interest-bearing savings accounts included in cash and cash equivalents) was \$110,386 and the bank balance was \$136,648. The District's cash deposits at December 31, 2013 were entirely covered by FDIC insurance or by pledged collateral held by the District's agent bank in the District's name.

#### INVESTMENTS

##### Custodial Credit Risk

The District's investments are not categorized by level of risk assumed by the District because the District invests in certificates of deposit.

##### Interest Rate Risk

The District manages its interest rate risk by using certificates of deposit.

##### Concentration of Credit Risk

In accordance with the District's investment policy, the District will diversify its investments in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from over concentration of assets in a specific class of investments, specific maturity or specific issuer.

# DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### NOTE C: DEPOSITS AND INVESTMENTS

#### Credit Risk

The Certificates of Deposit are not rated by an agency. As of December 31, 2013, the District's maturities are as follows:

---

|                 | <u>Reported<br/>Amount</u> | <u>Maturity<br/>Date</u> |
|-----------------|----------------------------|--------------------------|
| Pioneer Bank CD | \$21,471                   | 03/17/2014               |
| Pioneer Bank CD | 21,969                     | 09/20/2014               |
| Pioneer Bank CD | 21,538                     | 09/18/2015               |

The District has not found the need to develop policies for foreign currency risk.

The District is required by Government Code Chapter 2256, The Public Funds Investment Act, to adopt, implement, and publicize an investment policy. That policy must be written; primarily emphasize safety of principal and liquidity; address investment diversification, yield, and maturity and the quality and capability of investment management; and include a list of the types of authorized investments in which the investing entity's funds may be invested; and the maximum allowable stated maturity of any individual investment owned by the entity.

The Public Funds Investment Act ("Act") requires an annual audit of investment practices. Audit procedures in this area, conducted as part of the audit of the general purpose financial statements, disclosed that in the areas of investment practices, management reports and establishment of appropriate policies, the District adhered to the requirements of the Act. Additionally, investment practices of the District were in accordance with local policies.

The Act determines the types of investments which are allowable for the District. These include, with certain restrictions, (1) obligations of the U.S. Treasury, certain U.S. agencies, and the State of Texas, (2) certificates of deposit, (3) certain municipal securities, (4) money market savings accounts, (5) repurchase agreements, (6) bankers acceptances, (7) mutual funds, (8) investment pools, (9) guaranteed investment contracts, and (10) common trust funds.



# DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### NOTE D: CAPITAL ASSETS

|                                   | <u>Balance at<br/>December<br/>31, 2012</u> | <u>Additions</u>  | <u>Deletions</u> | <u>Balance at<br/>December<br/>31, 2013</u> |
|-----------------------------------|---|-------------------|------------------|---|
| Capital assets not depreciated:   |   |                   |                  |   |
| Land                              | \$ 27,064                                   | \$ -              | \$ -             | \$ 27,064                                   |
| Depreciable assets:               |   |                   |                  |   |
| Buildings and improvements        | 786,652                                     | 11,066            | -                | 797,718                                     |
| Land improvements and landscaping | 12,852                                      | -                 | -                | 12,852                                      |
| Furniture and equipment           | 281,813                                     | 2,910             | -                | 284,723                                     |
| Book collection                   | 614,381                                     | 85,378            | (30,119)         | 669,640                                     |
| Less accumulated depreciation     | <u>(917,249)</u>                            | <u>(103,843)</u>  | <u>30,119</u>    | <u>(990,973)</u>                            |
|                                   | <u>\$ 805,513</u>                           | <u>\$ (4,489)</u> | <u>\$ -</u>      | <u>\$ 801,024</u>                           |

Depreciation was charged to the function of library operations for \$103,843.

### NOTE E: RISK MANAGEMENT

The District is exposed to various risks of loss including general liability, property damage, and worker's compensation. The District insures against risk through participation in the Texas Municipal League Intergovernmental Risk Pool, a public risk entity risk pool, consisting of approximately 1,131 member cities/political subdivisions located throughout the state of Texas. The District pays premiums to the risk pool for its general liability, property, and workers' compensation coverage. The District's risk is limited to the amount of premiums paid unless the pool should fail, in which case, the District would be liable for its ratable share of the pool deficit.

### NOTE F: RETIREMENT PLAN

The District's Simple IRA Plan is available to all employees. The District matches employee contributions up to a maximum of 3% of gross compensation. During the year, the District contributed \$4,951 to the plan.

# DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

### **NOTE G: ADJUSTMENTS TO CONVERT FUND STATEMENTS TO GOVERNMENT-WIDE STATEMENTS**

|   |    |                  |
|---|----|------------------|
| Fund balance to net position:                               |    |                  |
| Unassigned fund balance per General Fund                    | \$ | 255,596          |
| Capital assets (to capitalize the capital assets)           |    | <u>801,024</u>   |
| Net Position per Statement of Net Position                  | \$ | <u>1,056,620</u> |
| Revenue over expenditures:                                  |    |                  |
| Revenue over expenditures per General Fund                  | \$ | 53,333           |
| Depreciation expense (to record current year depreciation)  |    | (103,843)        |
| Loss on disposal of capital assets                          |    | -                |
| Capital outlay (to capitalize current year capital outlays) |    | <u>99,354</u>    |
| Revenue over expenditures per Statement of Activities       | \$ | <u>50,844</u>    |

### **NOTE H: SUBSEQUENT EVENTS**

Subsequent events have been evaluated by management through May 7, 2014, the date on which the financial statements were available to be issued. No events were noted that required disclosure in these financial statements.

**DRIPPING SPRINGS COMMUNITY LIBRARY DISTRICT**  
Schedule of Revenues, Expenditures, and Changes in Fund Balances  
Budget and Actual on a Budgetary Basis - General Fund  
For the Fiscal Year Ended December 31, 2013

|                                  | <u>Budgeted<br/>Amounts<br/>Original<br/>and Final</u> | <u>Budgetary<br/>Basis (1)<br/>Actual<br/>Amounts</u> | <u>Variance<br/>with<br/>Final<br/>Budget</u> |
|----------------------------------|--|---|---|
| <b>Revenues:</b>                 |  |   |   |
| Sales tax revenue                | \$ 424,230   | \$ 480,414  | \$ 56,184                                     |
| Contributions                    | 10,000   | 14,771  | 4,771   |
| Governmental contributions       | 30,000   | 30,000  | -   |
| Operating revenue                | 21,600   | 24,910  | 3,310   |
| Interest                         | 1,000  | 2,082   | 1,082   |
| <b>Total revenues</b>            | <u>486,830</u>   | <u>552,177</u>  | <u>65,347</u>                                 |
| <b>Expenditures</b>              |  |   |   |
| Human resources                  | 298,800  | 295,578   | 3,222   |
| Library maintenance              | 45,500   | 45,251  | 249   |
| Professional services            | 22,000   | 16,233  | 5,767   |
| Utilities                        | 16,000   | 15,634  | 366   |
| Equipment and supplies           | 12,500   | 11,989  | 511   |
| Technology                       | 10,600   | 9,369   | 1,231   |
| Collection expense               | 64,600   | 72,381  | (7,781)                                       |
| Library program services         | 4,100  | 5,481   | (1,381)                                       |
| Marketing and promotion          | 4,000  | 5,295   | (1,295)                                       |
| Postage and printing             | 1,650  | 1,432   | 218   |
| Other operating expenses         | 7,080  | 4,225   | 2,855   |
| Total expenditures               | <u>486,830</u>   | <u>482,868</u>  | <u>3,962</u>                                  |
| Net change in fund balance       | -  | 69,309  | 61,385  |
| Fund balances, beginning of year | 1,005,776  | 1,005,776   | -   |
| Fund balances, end of year       | <u>\$ 1,005,776</u>                                    | <u>\$ 1,075,085</u>                                   | <u>\$ 61,385</u>                              |

(1) The actual amounts have been adjusted to reflect the budgetary basis. For budgeting purposes, the District does not recognize in-kind contributions nor the related effect on expenditures or fixed assets. The differences from GAAP basis to budgetary basis are as follows:

|  |                   |
|--|-------------------|
| Total revenues in accordance with GAAP     | \$ 567,042        |
| In-kind contributions                      | (14,865)          |
| Loss on disposal of fixed assets           | -                 |
| Budgetary basis total revenue              | <u>\$ 552,177</u> |
| <br>                                       |                   |
| Total expenditures in accordance with GAAP | \$ 516,198        |
| Depreciation expense                       | (103,843)         |
| Collection expense capitalized             | 70,513            |
| Budgetary basis total expenditures         | <u>\$ 482,868</u> |

The accompanying notes are in integral part of this financial statement presentation.