

**Dripping Springs Community Library District**  
November 16, 2011 Meeting Minutes

Present: Edwin Wouters, Missy Atwood, Melva Codina, John Sone, Cara Russell

8:30 a.m. – Call to Order

**Public Comments**

- No public comments were offered.

**Reports/Discussion Items**

- The Board accepted the Librarian’s Report. The Library Director reported that while reviewing sign suggestions with the city, the city planner had invited the library to consider annexation by the city. After hearing about staff participation in a webinar, Edwin Wouters asked that the staff be invited to share knowledge gained from professional development with the board when appropriate. Cara Russell reported that the damage to the glass on the front door on October 28<sup>th</sup> appears to have been the result of vandalism. With electronic bill-paying in place, the need for onsite bookkeeping services will end this calendar year. Missy Atwood asked Cara Russell if the recently performed survey could be updated to include a note on the adjoining property easement.
- Cara Russell delivered the recommendation of the Financial/Facility Committee of the 2012-2016 Strategic Plan that there be no move toward building expansion or relocation in the current plan; however this should be re-evaluated in 2016.
- Cara Russell reviewed the final report on implementation of the 2006-2011 Long Range Plan.
- The Board discussed the proposed budget for 2012. Missy Atwood asked if the budget could include funds reserved for some service expansion within the district. John Sone suggested the funds could be used for a “digital branch”. Missy Atwood stated that the budget should reflect an increase in collection development and technology roughly correlated to the increase in projected revenue. The board members agreed. Cara Russell said she would begin providing a quarterly report detailing expense and circulation of both digital and paper media. Edwin Wouters requested that action on the proposed 2012 Budget be tabled until the next meeting to permit consideration of the Board’s input.

**Executive Session**

- None

## **Action Items**

- On a motion by Codina, seconded by Wouters, there was unanimous approval of the minutes of the meeting of October 19, 2011.
- On a motion by Sone, seconded by Atwood, there was unanimous approval of the financial reports for October 2011.

Meeting adjourned at 9:45 a.m.