

**Dripping Springs Community Library District**  
October 17, 2012 Meeting Minutes

Present: Missy Atwood, Dave Bruce, Melva Codina, John Sone, Cara Russell

8:33 a.m. – Call to Order by Vice President

**Public Comments**

- Sue Blackburn, unopposed candidate for trustee, introduced herself to the Board.

**Reports/Discussion Items**

- The Board accepted the report of the Library Director. The Library Director will resume providing a written report at the next meeting.
- The Library Director reported that an air conditioning unit had become inoperable. She provided estimates for the replacement and repair of the unit. This will be an agenda item for discussion and action at the next meeting.
- The Board discussed how to factor cost of living increases into the Salary Adjustment Chart (“the matrix”) and actual wages. Missy Atwood suggested that triennial salary comparison might be appropriate, with a survey done every third year. Cara Russell will evaluate the adequacy of the Salary Adjustment Chart each year at the time of budget preparation in conjunction with consideration of the federal cost of living index. She will recommend policy to address this at the November meeting.
- Missy Atwood recommended that the library committees periodically present reports to the Board in a manner similar to the Technology Committee.
- The next meeting of the Board will take place at 2:00 PM on Thursday, November 15, 2012.

**Executive Session**

- None

**Action Items**

- On a motion by Codina, seconded by Bruce, there was unanimous approval of the minutes of the meeting of September 19, 2012.
- On a motion by Sone, seconded by Codina, there was unanimous approval of the September 2012 financial report.
- On a motion by Sone, seconded by Codina, there was unanimous approval to table consideration of the 2013 Budget until the November meeting.

Meeting adjourned at 10:28 a.m.