

Dripping Springs Community Library District
October 17, 2018

Present: Missy Atwood, Marcia Atilano, Melva Codina, Bob Richardson, and Yvonne Schick

8:30 AM call to order.

Public Comments

There were no public comments.

Reports/Discussion Items.

Librarian's Report – Marcia Atilano presented the Librarian's report to the Board. Points of interest were the success of the music program, Charlotte's Book club, and there are a few remaining Kindles to give away.

2019 Draft Budget – Ms. Atilano shared a revised draft of the 2019 budget. Missy Atwood would like to increase the budgeted transfer to the Capital Funds account in order to allow for the TIRZ reimbursement/cost allocation expense and other development related expenses that will come out of the Capital Funds account. Other various line items were also discussed.

Librarian's Analysis of Statistics Report – Ms. Atilano discussed the meaning of some of the current statistics and the addition of future statistics to be added to the report to properly reflect the "near/at capacity" status of program attendance. The Library's circulation statistic is better than the average statewide trend for libraries. Ms. Atilano will update the report as needed and distribute to the Board.

Video Tour of Dripping Springs – Yvonne Schick asked for more time to do additional research before making a recommendation on the Library's participation in the video tour. The item was tabled until the next Board meeting.

Pilot Moon Video – the discussion on the video was tabled until a future Board meeting.

Treasurer's Report – Melva Codina presented various quarterly reports to the Board and reported on the status of the Library's certificate of deposits.

Corcoran Report Presentation Date – The feasibility study will be available the last part of November. The Board discussed different options for the presentation date and a possible special meeting.

Board Trustee Appointment – the Board discussed possible nominees for the Board position vacated by Mr. Oglesby and will continue to recruit and interview potential candidates.

TIRZ Board Update – The development forum sponsored by the TIRZ Board was well attended. The School District has raised concerns about the ability to make a go/no go decision on the Town Center by the end of the calendar year. Ms. Atwood presented a possible plan to extend the end of calendar year deadline.

Library Expansion & Architectural Review Committee – Bob Richardson, committee chair, presented the update regarding the architectural and design proposals received by the Board and named the members of

the Review Committee appointed by the Board President, Ms. Atwood. Mr. Richardson also gave an overview of the Committee's evaluation process and timeline.

U.S. Dept. of Agriculture's Rural Development Agency's Grant/Loan Program – Ms. Atilano confirmed the Library is eligible for the grant/loan offered by the USDA and will ask a library volunteer for assist with applying for the grant.

Executive Session – the Board entered into Executive Session at 11:00 AM and returned to the Regular Session at 11:25 AM

Actions Items

On a motion by Mr. Richardson and seconded by Ms. Schick, the Board voted unanimously to accept the minutes for the September 19, 2018 board meeting.

On a motion by Ms. Schick and seconded by Ms. Codina the Board voted unanimously to accept the financial reports for September 2018.

No motion was made regarding the analysis of DSCL statistics

The action items regarding the participation in the City of Drippings Springs "Video Tour of Dripping Springs" project and the Pilot Moon video were tabled and will be placed on the agenda for future board meetings.

On a motion by Ms. Codina and seconded by Ms. Schick, the Board voted unanimously to call a special meeting late November for the presentation of the feasibility study from Corcoran & Co.

No action was taken with respect to the appointment of a Board Trustee.

No action was taken with respect to the TIRZ Board issues affecting Library.

No action was taken with respect to the Architectural and Design Services Review Committee.

Adjourned at 11:40 AM

