

Dripping Springs Community Library District

Oct. 16, 2019

Present: Marcia Atilano, Melva Codina, Missy Atwood, Derek Smith and Bob Richardson

8:41 am. CT meeting called to order

Public Comments:

There were no public comments

Reports/Discussion Items:

Librarian's Report -

Ms. Atilano informed the Board that Ray Toburen donated three prints of original watercolors by his partner, now deceased, David Busch. Ms. Atilano also attended a Library Journal Design Institute at the Austin Public Library. Marcia pointed out that several cars belonging to high school students have been parked in the Library parking lot. She informed the high school principal that the Library would begin removing illegally parked cars on Oct. 10, 2019. The Principal was going to announce it to the student body as a warning.

Public Funds Investment Report

Mr. Smith presented the Investment report showing the movement of funds for the past three months.

Proposed 2020 budget

As the Library steps away from the Overdrive Consortium for eTitles, Marcia has begun readjusting the expenditures for Collection Development. The move away from the Consortium will enable a quicker availability of titles for library patrons. The Board approved \$50,000 for additional Overdrive e-books/e-audio purchases to add to our library collection in anticipation of leaving Central Texas Digital Consortium. Marcia was invited to come back in the last two monthly board meetings of the year with any additional budget requests. A line item, "Legal" was added to the 2020 Budget under Professional Services. Additional monies will be added to "Salary and Wages".

Potential appointees for Ms. Schick's Board position. The Board is continuing the search for a new Trustee.

Board Treasurer

The vacant position was offered to Trustee Derek Smith, who accepted.

Capital Campaign Coordinator position. Ms. Codina and Ms. Atilano are revising the job description and will see that it is posted on the DSCL website.

TIRZ Board update – The TIRZ board has the current goal of getting a physical master plan more conceptualized. This Phase 1 will be worked on over the next few months. The Memorandum of Understanding has been extended to the end of March 2020. Also, the 2020 request to cover the Library portion of the TIRZ planning related to the Town Center is projected to be \$65,000.00. We anticipate this payment coming from our Capital Improvement Fund.

Status of PGAL contract and scope of work. Mr. Richardson, Ms. Atilano, and Ms. Mierow (Library Asst.

to Director), had a conference call with the architect from PGAL. A tentative meeting between PGAL and Library trustees, as well as DSCL staff will be finalized later. The Board has set aside the week of Nov. 18-21 for possible visits to other libraries, which have recently been built.

Executive Session –

The Board met in Executive Session from 10:55 to 11:00 a.m.

Action Items

On a motion by Ms. Codina and seconded by Mr. Smith, the Board voted unanimously to accept the minutes of the September 18, 2019 Board meeting.

On a motion by Mr. Richardson and seconded by Ms. Codina, the Board voted unanimously to accept the financial reports for September 18, 2019.

On a motion by Mr. Richardson and seconded by Ms. Codina, the Board voted unanimously to designate Mr. Smith as the new Treasurer for the Dripping Spring Community Library Board of Trustees with all attendant responsibilities for all financial accounts including the TexPool accounts.

On a motion by Ms. Codina and seconded by Mr. Smith, the Board voted unanimously to authorize Ms. Codina and Ms. Atilano to amend the job description for Capital Campaign Coordinator per Board discussion with emphasis on knowledge of the community, and authorize the description to be posted prior to the next monthly Board meeting.

There was no action related to the TIRZ.

On a motion by Mr. Richardson and seconded by M. Codina, and upon recommendation from Ms. Atilano, the Board unanimously approved employment status and compensation for Ms. Sarah Vollmer as Library Assistant – Adult/Young Adult Services.

The Board adjourned at 11:02 A.M.

Melva Codina, Secretary