

Dripping Springs Community Library District
September 19, 2018

Present: Missy Atwood, Marcia Atilano, Bob Richardson, and Yvonne Schick

9:10 AM call to order.

Public Comments

John Kroll presented information regarding Fueling Main, an online community crowdfunding media organization, as a possible option to assist in raising and administrating the financing of capital for the new library development. Mr. Kroll is a stockholder and advisory board member of the Fueling Main organization.

Reports/Discussion Items.

Librarian's Report – Marcia Atilano presented the Librarian's report to the Board. Points of interest were tracking the projected sales tax revenue for the Library, the Hays County grant renewal is expected any day, and an update on current staffing changes.

2019 Draft Budget – Ms. Atilano highlighted a few line items in the budget. The furniture budget has increased for additional chairs and storage/display piece. The technical budget includes additional funds to upgrade the website and maintain the technical equipment life cycle. Ms. Atwood asked to add the line item for the TIRZ reimbursement/cost allocation request and other development related expenses.

Board Trustee Appointment – the Board discussed possible nominees for the Board position vacated by Mr. Oglesby and will continue to recruit and interview potential candidates.

Association of Community Library Districts – Ms. Atilano presented the opportunity to join with the association again to contract with a lobbyist to monitor and act on the Library's behalf during the coming legislative session regarding laws affecting special purpose and library districts.

Pilot Moon Video – the Board viewed the first draft of the video capturing the summer programs to be used as a possible tool for marketing the Library. All Board members agreed the video was well done and Ms. Atilano was an excellent video spokesperson for the Library.

Video Tour of Dripping Springs – Ms. Atilano presented the opportunity for the Board to have a video produced and available on the City of Dripping Springs website. Mr. Richardson requested additional information regarding the content of the video and the Board agreed to further research to be done by Ms. Schick.

TIRZ Board Update & Allocation of Reimbursable Funds – The TIRZ project manager has created a budget for upcoming expenses related to the continuation of architectural and P3 (Public & Private Partnerships) consulting expenses. The Library's allocation was established and shared with the Board.

Library Expansion – City Hall will host potential developers of the Town Center at a developer forum on September 24, 2018. Board members were encouraged to attend, and an agenda was posting indicating a possible forum with no discussion or actions being taken.

Architectural and Design Services Review Committee – the committee will need to be in place by the end of September when the proposals are due, and the review of the proposals will take place in late October.

Executive Session – the Board entered into a brief Executive Session at 11:50 AM and returned to the Regular Session at 11:53 AM

Actions Items

On a motion by Mr. Richardson and seconded by Ms. Schick, the Board voted unanimously to accept the minutes for the August 22, 2018 board meeting with the exception of the description under the TIRZ Update be edited to read as follows: the TIRZ Board has estimated the fiscal year 2019 expenses associated with continued planning for the Town Center and has requested that the DSCL allocate \$35,000.00 toward that budget that will be subject to the final cost allocation and reimbursement agreement.

On a motion by Ms. Schick and seconded by Mr. Richardson the Board voted unanimously to accept the financial reports for August 2018.

On a motion by Mr. Richardson and seconded by Ms. Schick the Board voted unanimously to approve the Library's participation in the Association of Community Library Districts contract with a lobbyist for an approximate allocation of \$2,300.00 to be paid out of the funds donated by the Friends of the Dripping Springs Community Library. Ms. Atilano is authorized to execute the contract on behalf of the Board.

The action item regarding the participation in the City of Drippings Springs "Video Tour of Dripping Springs" project was table and will be placed on the agenda for the October Board meeting at which time the Board will receive a recommendation from Ms. Schick.

On a motion by Ms. Schick and seconded by Mr. Richardson, the Board voted unanimously to order the cancellation of the November 6, 2018 Library Trustee election due to the absence of a contested election.

No action was taken with respect to the TIRZ Board issues affecting Library.

On a motion by Mr. Richardson and seconded by Ms. Schick, the Board voted unanimously to approve the Library entering into the TIRZ cost allocation and reimbursement agreement in the current format, including any non-substantive changes requested by Hays County, approved by the TIRZ Board and as presented to the Library Board.

No action was taken with respect to the RFQ for Architectural and Design Services.

No action was taken with respect to the Architectural and Design Services Review Committee.

Adjourned at 12:00 PM

