

Dripping Springs Community Library District

Amended Minutes for June 19, 2019

Present: Marcia Atilano, Missy Atwood, Bob Richardson, Melva Codina, Yvonne Schick, Derek Smith

8:35 am. CT meeting called to order

Public Comments:

There were no public comments

Reports/Discussion Items:

Report from Children's Librarian – Marie Kimbrough -

Ms. Kimbrough updated the Board on the summer program. Attendance has averaged between 20-45 patrons per event. The events range from basket-weaving to animal skeletons to Korean dancing to robotics. The Library staff has worked very hard to offer activities for a very diverse clientele.

Librarian's Report –

Reading Buddies have about 12-14 teenagers participating. Marcia is interviewing for a new employee to replace Gay Smith, who is retiring.

Treasurer's Report-

The TexPool account has been set up and monies from Pioneer Bank were moved to the new TexPool account. The total moved into a Capital Improvement account was \$650,000.00. Ms. Schick stated that the Library should receive better rate through TexPool.

Health Reimbursement Account (QSHERA)

The Plan and its forms have been modified slightly by AmeriFlex and the Library legal counsel. Marcia is currently collecting staff information from the 10 eligible employees to prepare implementation of the Plan in August 2019.

Staffing Change for Volunteer Coordinator/Business Operations

Marcia presented a plan to make the Volunteer Coordinator/Business Operations position a full-time one, which would be an additional cost to the Budget. The current budget has funds for an additional person to be added. This position will help redistribute some of Marcia's responsibilities and re-organize some of the Volunteer Coordinator's duties.

Cost-Sharing Agreement for Town Center Expenses

Missy gave a background on the cost-sharing agreement for the Town Center set up with the City of Dripping Springs and the Dripping Springs school district. To adequately fund the project, the Library's share of the cost to the end of the TIRZ fiscal year requires an allocation of an additional \$30,000.

Executive Session – The Board entered Executive Session at 10:05 a.m. and returned to the public session at 10:30 a.m.

TIRZ Board Update-

Bob Richardson reported that the TIRZ Board was continuing to review the revised site plans and the Interlocal Agreement #2 and its terms and conditions. In June 2019, a vote will be taken on which suggested site development might be chosen.

Negotiations with PGAL (architects)-

Mr. Richardson reported that negotiations with PGAL should begin soon with a Letter of Intent from the Library District. Plans for the new Library could begin after that.

Action Items

On a motion by Ms. Schick and second by Mr. Smith, the Board voted unanimously to accept the minutes of the May 15, 2019 Board meeting.

On a motion by Ms. Codina and a second by Ms. Schick, the Board voted unanimously to accept the financial reports for May 15, 2019

On a motion by Mr. Smith and a second by Ms. Schick, the Board voted unanimously to ratify the third/final reading of the new policy and Agreement for QSHERA (Qualified Small Employee Health Reimbursement Arrangement)

On a motion by Ms. Codina and a second by Ms. Schick, the Board voted unanimously to the changes/transition of the Volunteer Coordinator/Business Operations position and a new hire.

On a motion by Ms. Schick and a second by Mr. Smith, the Board voted unanimously to allocate \$30,000 from the Capital Improvement Fund to the City of Dripping Springs to cover the deficit towards TIRZ-related expenses through August 2019.

On a motion by Ms. Schick and a second by Mr. Smith, the Board voted unanimously to amend the Town Center Interlocal Agreement as presented.

On a motion by Ms. Schick and seconded by Ms. Codina, the meeting adjourned at 10:40 a. m.

Respectfully submitted,

Melva Codina

Board Secretary

