

Dripping Springs Community Library District
April 18, 2018

Present: Missy Atwood, Marcia Atilano, Melva Codina, Dwight Oglesby, and Bob Richardson

8:28 AM call to order.

Public Comments

Kayla Wallace presented the Library 2017 audit report to the board members. All funds and budget information were recorded fairly in all material respects. The audit was clean, and no exceptions were reported.

Reports/Discussion Items.

Librarian's report – Marcia Atilano presented the Librarian's report to the Board. The Library has received several grants including a Texas Book Festival Grant for \$1,500.00 for the purchase of eBook, adult, fiction titles to fill in series gaps. The titles were purchased for the Overdrive Advantage account. A mini-grant was also awarded from Humanities Texas for \$920.00 for the "Riders on the orphan Train" program which will be at DSCL on May 10th. Travis Mathis donated \$5,000.00 to the library for operating expenses. The money will be used to purchase tables for the re-design of the nonfiction area. Ms. Atilano continues to look for opportunities to draw constituents into the library and promote library activities in the local news outlets. Ms. Atilano and Melva Codina are meeting with school administrators to collaborate on reading activities for students.

Treasurer's report – Ms. Codina requested permission to have the bank send a quarterly report to the Board containing financial information regarding the Library's pledge securities. The Board was in favor of including the report in the Board's quarterly packet.

Weeding the Library's collection – Ms. Atilano reached out to other librarians regarding storage of certain materials as opposed to weeding out. The overall response to storing was not recommended nor the best use of library funds.

Trinity Library Resources – Ms. Atilano presented draft layouts for the current library building to create additional space for constituents. The Board deferred to Ms. Atilano to make the most appropriate selection to capture additional space for the Library.

RFQ Draft – Ms. Atilano presented the RFQ for an architect to design the new library building. Bob Richardson offered to review and fine tune the RFQ and return the draft to the Board at the next board meeting.

Letter to authorities regarding security – The Board agreed the addressee of the emergency and safety letter should be the Hays County Sheriff. The Board also discussed the visitation of local emergency departments and efforts to encourage visitation.

Library Tag Line – A library volunteer has offered to provide marketing talent & expertise to create a tag line for the Library. The Board unanimously agreed to allow the library volunteer to organize the effort to create a tag line with Ms. Atilano's oversight. Final decision of the tag line will rest with the Board.

TIRZ Board & Library expansion updates – Ms. Atwood & Ms. Richardson reported the TIRZ second MOU has been approved; all stakeholders' appraisals have been received; and the subcommittee meeting regarding the RFQ for the P3 (public-private partnership) advisory group solicitation is complete.

Actions Items

On a motion by Mr. Richardson and seconded by Ms. Codina, the Board voted unanimously to approve the 2017 Audit report.

On a motion by Dwight Oglesby and seconded by Ms. Codina, the Board voted unanimously to accept the minutes for the March 21, 2018 board meeting.

On a motion by Ms. Codina and seconded by Mr. Oglesby, the Board voted unanimously to accept the financial reports for March 2018.

No action was taken with respect to the Trinity Library Resources plan.

No action was taken with respect to the architect RFQ draft.

No action was taken regarding the letter to emergency management authorities.

No action was taken with respect to working with volunteers to create a tag line.

On a motion by Ms. Codina and seconded by Mr. Richardson, the Board voted unanimously to approve Mr. Oglesby as the 2018 board secretary.

No action was taken with respect to the library planning and expansion.

Adjourned 10:12 AM

Melva Codina