

Dripping Springs Community Library District

April 17, 2019

Present: Marcia Atilano, Missy Atwood, Bob Richardson, Melva Codina, Yvonne Schick

8:34 a.m. CT Meeting called to order

Public Comments:

There were no public comments

Reports/Discussion Items:

Auditor's Report -

Kayla Wallace presented the 2018 Auditor' Report. Some of her findings were that Sales taxes are a major revenue source of the District, and sales tax revenues increased by \$112,162 or 14.6% from 2017 to 2018. Expenses increased by \$65,713 or 10.4% from 2017 to 2018.

Librarian's Report -

Marcia reviewed librarian notes – She gave an overview of her attendance at the Texas Library Association Conference this past week. She also presented a draft of the QSEHR rules and regulations that could be placed in the DSCL Policy Manual.

Treasurer's Report- We will be setting up an account to move the Reserve monies currently at Pioneer Bank to a TexPool account. The Reserve Account at Pioneer Bank will then be closed. This is a change from what had been decided in January 2019 and placed in the January minutes. The Board also received a copy of the Pledged Securities statement from Pioneer Bank.

Health Reimbursement Account-

The Board will continue refining the Plan and the incorporation of the Plan's rules and regulations into the Employee section of the library Policy Manual.

TIRZ Board Update-

The Board received various new site plans which had been presented to the TIRZ Board for the proposed Towncenter. A meeting will be held on 4-18-19 to discuss the pros and cons of the plans. Bob Richardson will represent the Library and report back to the Library Board.

Negotiations with PGAL (architects)-

The Board will continue looking into the cost of fees for PGAL

Executive Session – At 10:50am CT, the Board entered Executive Session, and returned to the Public Session at 10:57 am CT

Action Items

On a motion by Ms. Schick and second by Mr. Richardson, the Board voted unanimously to accept the minutes of the March 20, 2019 Board meeting.

On a motion by Ms. Codina and a second by Ms. Schick, the Board voted unanimously to accept the financial reports for March 20 ,2019

On a motion by Ms. Schick that the Board approve the monies in the Reserve Fund held at Pioneer Bank be transferred to a TexPool account and leaving no balance in that Pioneer Bank account. This would supersede an action item approved at the January 2019 meeting. Mr. Richardson seconded this motion and the Board voted unanimously to accept it.

On a motion by Ms. Schick and seconded by Ms. Codina, the Board voted unanimously to accept the 2018 Audit.

On a motion by Ms. Schick and seconded by Mr. Richardson, the Board voted unanimously to approve the employment status for Marcia Atilano, Library Director, and to increase her yearly salary to \$53,000 retroactive to January 2019.

No action was taken in updating registration with the Office of the Secretary of State.

No action was taken in negotiations with PGAL

On a motion by Ms. Schick and seconded by Ms. Codina, the meeting adjourned at 11:02 a m

Respectfully submitted,

Melva Codina

Board Secretary