

**Dripping Springs Community Library District**  
April 16, 2014 Meeting Minutes

Present: Missy Atwood, Sue Blackburn, Melva Codina, Barbara Davidson, John Sone, Marie Kimbrough, and Marcia Atilano

8:38 a.m. – Call to Order

**Public Comments**

- none

**Reports/Discussion Items**

- Marie Kimbrough, Interim Library Director, presented the monthly Librarian’s Report. She gave a brief summary of the sessions she and SuzAnne Beard attended at the Texas Library Association conference, and stated that they would be presenting the useful information to the other staff members. She also reported on the library’s information table at a recent Nutty Brown Café family event, suggesting that for future events a “special focus” (e.g. puppets or bubbles) might attract more attention. John Sone suggested that we advertise through neighborhood listservs, etc. for such events.

Kimbrough gave an update on various utilities, facility, and financial concerns. The water meter has not yet been installed, but that should be completed soon. Pat Galvin is securing bids for pipes and connections. The septic compressor has been replaced and one A/C unit must also be replaced.

- The Board discussed the costs and reports to be expected from Muni. It was reiterated that 1) the Library pays in incremental amounts, not in a standard monthly payment. Costs will not exceed the amount agreed upon in our annual contract; and 2) Muni provides tax income projections to the entire Board for future budgeting decisions, but only the Treasurer and Library Director may see the itemized details. We are on track to exceed the budgeted tax income for this year.
- The annual audit has been postponed by auditor Kayla Wallace, but is expected to be done April 21-24.

**Action Items**

- On a motion by John Sone, seconded by Melva Codina, there was unanimous approval of the financial reports for March 2014.
- On a motion by Codina, seconded by Sone, there was unanimous approval of the minutes for the March 2014 monthly meeting.

- On a motion by Barbara Davidson, seconded by Sue Blackburn, there was unanimous approval of the January 2014 financial reports resubmitted from Quick Books.
- On a motion by Davidson, seconded by Sone, there was unanimous approval of the \$520 expense for an advertisement in the 2014 Dripping Springs Guide.
- On a motion by Sone, seconded by Blackburn, there was unanimous approval of the \$1100 expenditures for hotel accommodations and registration for two staff members (Marie Kimbrough and SuzAnne Beard) to attend the Texas Library Association annual conference.
- On a motion by Codina, seconded by Blackburn, there was unanimous approval of the expenditure for the replacement of Air Conditioner Unit #3, at a cost of \$6,125, to be charged to the Capital Improvement budget line.

**Executive Session** No Executive Session was held.

Meeting adjourned at 9:25.