

Dripping Springs Community Library District
March 21, 2012 Meeting Minutes

Present: Edwin Wouters, Dave Bruce, Melva Codina, John Sone, Missy Atwood, Cara Russell

8:35 a.m. – Call to Order

Public Comments

- No public comments were offered.

Reports/Discussion Items

- The Board accepted the Librarian's Report. The Library Director reported that she had confirmed there was no easement leading out of the southern boundary of the library property.
- Melva Codina provided a report on a maturing certificate of deposit and recommended reinvestment in the same instrument.
- Cara Russell updated the Board on the solicitation for proposals for exterior/perimeter camera security. The Board was comfortable with the plan.
- Cara Russell proposed modifications to the Alternative Compensation Plan. The Board agreed with the proposed adjustment which would provide for an optional week of vacation after five years, but offer the employee an option to opt out that week at the beginning of the year, and accept its cash value at the end of the year. Cara will rewrite and present this option for action at the next meeting.
- The Board discussed the removal of LoneStar and Silverton accounts from its financial reports. The Board noted the funds in those two accounts had been allocated and spent in accordance with past requirements, but there were no future expectation of receipts in those line items.

9:15 – 9:25 a.m. - Break

Executive Session

- 9:25 – 9:55 a.m. – Review of annual evaluations for all staff members.

Action Items

- On a motion by Bruce, seconded by Codina, there was unanimous approval of the January and February 2012 financial reports.
- On a motion by Wouters, seconded by Codina, there was unanimous approval of the minutes of the meeting of February 15, 2010.
- On a motion by Sone, seconded by Atwood, there was unanimous approval for the reinvestment of the maturing certificate of deposit.

- On a motion by Bruce, seconded by Codina, there was unanimous approval to remove the LoneStar and Silverton accounts from financial reports.
- On a motion by Codina, seconded by Bruce, there was unanimous approval of the employment status and compensation of the Library Clerk – Circulation (Amanda Rorie).
- On a motion by Codina, seconded by Bruce, there was unanimous approval of the employment status and compensation of the Library Clerk – Circulation (Gay Smith).
- On a motion by Codina, seconded by Bruce, there was unanimous approval of the employment status and compensation of the Library Clerk – Circulation (Patsy Hurlbut).
- On a motion by Sone, seconded by Codina, there was unanimous approval of the employment status and compensation of the Library Clerk – Office Services (Pat Galvin).
- On a motion by Codina, seconded by Bruce, there was unanimous approval of the employment status and compensation of the Library Assistant – Acquisition Services (Craig Axelrod).
- On a motion by Codina, seconded by Wouters, there was unanimous approval of the employment status and compensation of the Library Assistant – Technical Services (Morgan Marion).
- On a motion by Codina, seconded by Bruce, there was unanimous approval of the employment status and compensation of the Library Assistant – Adult and Young Adult Services (Suzanne Beard).
- On a motion by Codina, seconded by Bruce, there was unanimous approval of the employment status and compensation of the Children’s Librarian (Marie Kimbrough).
- On a motion by Wouters, seconded by Sone, there was unanimous approval of the employment status and compensation of the Library Director (Cara Russell).

Meeting adjourned at 10:20 a.m.