

Dripping Springs Community Library District

March 20, 2019

Present: Marcia Atilano, Derek Smith, Bob Richardson, Melva Codina, Yvonne Schick

8:32 am. CT meeting called to order

**Public Comments:**

There were no public comments

**Reports/Discussion Items:**

Librarian's Report –

Marcia reviewed librarian notes: Xerox billing issues have been addressed and resolved. Payments will now be sent to the local Austin office for processing. Kayla Wallace will present the Library's 2018 Audit Report at the next Board meeting in April. Children's Librarian, Marie Kimbrough, will visit the Dripping Springs elementary schools to present a program about Library resources and programs. Marcia is reviewing Overdrive activities to ascertain patron usage. A Library volunteer has asked for help in gathering books in Spanish for a small library in Mexico. The volunteer and others will help pay shipping expenses. Tex-Pool account will be set up once the paperwork and other criteria is finished and met.

Health Reimbursement Account-

The Library qualifies for a Qualified Small Employer Health Reimbursement Arrangement (QSEHRA). Marcia presented a draft of guidelines which would be disseminated to the staff and placed in the DSCL Employee Handbook. The guidelines will be revised before next month's meeting and once approved, will be placed on page 76 of the Personnel handbook.

TIRZ Board Update-

Bob Richardson informed the Board that on-going discussions with Dripping Springs ISD administration continues regarding location of a possible new Library building. Site plan solutions will be presented at the April TIRZ board meeting.

Negotiations with PGAL (architects)-

PGAL has agreed to postpone any negotiations of fee structure until a later date. The company will assist the Library Board with any information needed in TIRZ negotiations.

**Executive Session** – The Board did not have an Executive Session.

**Action Items**

On a motion by Ms. Codina and a second by Derek Smith, the Board voted unanimously to accept the minutes of the February 20, 2019 Board meeting.

On a motion by Mr. Smith and a second by Ms. Codina, the Board voted unanimously to accept the financial reports for February 20, 2019

No action was taken on the compensation package for the Library Director.

No action was needed in updating registration with the Office of the Secretary of State.

No action was needed in proposed transfer of funds to a TexPool account.

No action was taken in negotiations with PGAL

On a motion by Ms. Schick and seconded by Mr. Richardson, the meeting adjourned at 9:50 a m

*Melva Codrin*