

**Dripping Springs Community Library District**  
January 15, 2014 Meeting Minutes

Present: John Sone, Melva Codina, Barbara Davidson, and Cara Russell

8:30 a.m. – Call to Order

**Public Comments**

- none

**Reports/Discussion Items**

- Morgan Marion, Library Assistant , Technical Services, presented a DSCL Technology update. Cumulative statistics for 2013 show, as expected, a huge growth in WiFi access, with PC checkout diminishing. Every digital application (including Website visits, catalog searches, Universal Class, TexShare, World Book, and Learning Express) was used more frequently in 2013 than in the previous year. Use of the new One Click audio and ebook application has been growing since its introduction last fall. The 2014 Technology goals include working with a new Library Director, continued progress toward Edge Assessment goals, bringing Library Archives into Circulation, consideration of new ISP options, and use of WireShark network performance evaluation software.
- Cara Russell, Library Director, presented her monthly report to the Board members. All Library statistics continue their upward trend, and with 9533 titles (including 4886 digital titles) added in 2013, the collection has now surpassed 50,000 items. The end of year inventory process went smoothly, and indicated minimal items considered “missing.” David Price with Trinity Resource Management will be at the February Board meeting. One opportunity that she suggests we investigate is the possible purchase of two lots adjoining Library property currently listed for sale. The process for connecting to the Dripping Springs city water supply has been initiated. The carpet replacement and shelving rearrangement in the Children’s Wing was accomplished with minimal disruption and positive feedback.

**Executive Session** 9:10-9:25

The Board entered into Executive Session to discuss the status of the search for a new Library Director.

**Action Items**

- On a motion by Sone, seconded by Codina, there was unanimous approval of the financial reports for December 2013.
- On a motion by Sone, seconded by Codina, there was unanimous approval of the minutes for December 2013.

- On a motion by Sone, seconded by Codina, there was unanimous approval of the appointment of Marie Kimbrough as Interim Library Director, effective February 1, 2014.
- On a motion by Davidson, seconded by Codina, there was unanimous approval of the employment status and compensation of Amanda Rorie, Library Clerk, Circulation.
- On a motion by Davidson, seconded by Codina, there was unanimous approval of the employment status and compensation of Gay Smith, Library Clerk, Circulation.
- On a motion by Davidson, seconded by Codina, there was unanimous approval of the employment status and compensation of Patsy Hurlbut, Library Clerk, Circulation.
- On a motion by Davidson, seconded by Codina, there was unanimous approval of the employment status and compensation of Pat Galvin, Library Clerk, Office Services.
- On a motion by Davidson, seconded by Codina, there was unanimous approval of the employment status and compensation of Craig Axelrod, Library Assistant, Catalog/Acquisition Services.
- On a motion by Codina, seconded by Davidson, there was unanimous approval of the employment status and compensation of Morgan Marion, Library Assistant, Technical Services.
- On a motion by Codina, seconded by Davidson, there was unanimous approval of the employment status and compensation of SuzAnne Beard, Library Assistant, Adult and Young Adult Services.
- On a motion by Sone, seconded by Codina, there was unanimous approval of the employment status and compensation of Marie Kimbrough, Children's Librarian.
- On a motion by Sone, seconded by Codina, there was unanimous approval of the appointment of Pat Galvin as Interim Business Operations Manager.

**Executive Session** 9:30 – 9:35

The Board entered into Executive Session to consider the Exit Interview with the Library Director.

**Action Item**

At the request of Sone and Russell, the Board agreed to postpone the Director's Exit Interview.

Meeting adjourned at 9:35 a.m.