

Dripping Springs Community Library District
January 18, 2017 Meeting Minutes

Present: Missy Atwood, Sue Blackburn, Melva Codina, Dwight Oglesby, Robert Richardson, Marcia Atilano and Sandra Dodd.

8:30 a.m. – Call to Order

Public Comments

There were no public comments.

Reports/Discussion Items

- The Board welcomed new member Robert Richardson. He will be sworn in at the next meeting.
- Marcia Atilano introduced Sandra Dodd to the board. MS Dodd is filling the budget line item for Contract Employee and will assist MS Atilano with paying bills, writing and tracking correspondence and donations and other duties as assigned.
- Ms. Atilano presented highlights of and additions to the Librarian's Reports for December including the status of open positions at the library. All positions have been filled with the exception of the additional MLS position which has been posted on the Texas Library Association's website and emailed to library directors through CTLS. One application has been received to date. Ms. Atilano will be scheduling interviews for the position. At the request of Sue Blackburn, Ms. Atilano explained the Sunshine Fund line item in the reports and directed the Board to the policy manual for further clarification. Ms. Atilano also announced the addition of a new online resource called Flipster which is a digital magazine platform. These magazines do not overlap with the magazine titles in print held by the library.
- Missy Atwood updated the board on the expansion planning and the update she received from the consultants. The consultants should be presenting the Board with report on the first round of interviews with key stakeholders and layout recommendations for the Boards next steps for the expansion. Ms. Atwood also attended the first Dripping Springs TIRZ Board meeting. City TIRZ Board members and the attorney for the TIRZ Board met with Hays County. A more tempered enthusiasm was received than expected with the County offering a shorter term and smaller percentage commitment with renewable options but not guaranteed. Another meeting has been scheduled to include the Hays County Economic Development Coordinator to revisit the idea of a longer term and higher percentage commitment in order to promote economic development in north Hays County. Ms. Atwood reached out to the city to request a meeting to move forward with the interlocal agreement between City, DSISD, & the DSCL and consider a dual track process for the interlocal agreement and the Hays County commitment decision.
- Ms. Blackburn encouraged everyone to contact the city council members to express their support for the Library's participation in the town center development with consideration for the Library's time line. The next TIRZ Board meeting is February 6, 2017. Ms. Atwood

reminded everyone to continue to talk about the town center to the community, City Council Members, and the TIRZ Board.

- Dwight Oglesby suggested that the Library begin a marketing campaign to help the community understand what a library is today and why we need more space utilizing the website, mail flyers, speaking engagements, etc. All present agreed the campaign would be beneficial. Bob Richardson suggested emphasizing the growth of the library along with the city and soliciting the community to help make important decisions as the Library grows. Ms. Atwood suggested utilizing the consultants at Corcoran & Co to recommend a marketing campaign. Mr. Oglesby volunteered to contact the consultants.
- Melva Codina and Ms. Atilano will attend the Dripping Springs Women's Club Luncheon today as the Dripping Springs city development director is the keynote speaker. Ms. Codina and Ms. Atilano will update the Board with any pertinent information obtained from the luncheon.
- Ms. Blackburn requested clarification of and Ms. Atilano explained the December 2016 financial report line items for the Friends of the Library expense and the Inter Library Loan income and expense.

Executive Session

- The Board entered into Executive Session at 9:20 to discuss the annual employment reviews of the Library Director. At 10:15 the Board returned to Open Session.

Action Items

- On a motion by Ms. Codina, seconded by Mr. Oglesby, the Board voted unanimously to approve the minutes for the December 26, 2016 monthly meeting and January 6, 2017 meeting to act on the vacant board position.
- On a motion by Ms. Blackburn, seconded by Mr. Oglesby, the Board voted unanimously to approve the financial reports for December 2016
- There were no action items presented for approval with respect to the library expansion.
- No action was taken on the swearing in of Mr. Richardson; he will be sworn in at the first opportunity a notary is available.

The meeting adjourned at 10:18 AM.