

**Dripping Springs Community Library District**  
**June 20, 2018**

**Present:** Marcia Atilano, Melva Codina, Bob Richardson and Yvonne Schick

**Absent:** Missy Atwood

8:32 AM call to order.

**Public Comments**

There were no public comments.

**Reports/Discussion Items.**

Presentation to Dwight Oglesby, former Board Trustee – postponed to the next meeting.

Children’s Librarian – Marie Kimbrough spoke with the Board about the various summer programs and the levels of success of each program. Ms. Kimbrough also mentioned some future programming and the logistics of housing the large number of members who attend the programs.

Librarian’s report – Marcia Atilano presented the Librarian’s report to the Board. Ms. Atilano mentioned the donations/grants received recently and the items that were purchased with the grant money. Ms. Atilano also notified the Board of the retirement of staff member Patsy Hurlbut and the new employee now in the position, Gay Smith. Ms. Atilano introduced the addition of Instagram to the social media being used to attract attention to the library and her visits with the local PTA groups.

Treasurer’s report - Ms. Codina shared with the Board the receipt of written proof of the Library’s pledged securities and the status of the quarterly investment report expected from the bank. The PFIA quarterly report was moved to the next meeting.

Policy Changes – Ms. Atilano presented to the Board the first of three readings of various changes to the Library’s policy. According to Ms. Atilano, the suggested changes are minor updates to the policy that were discovered as a detailed table of contents was being created for the Policy Manual.

Architectural Services RFQ – The architectural services request for qualifications (RFQ) draft was presented by Ms. Atilano and Bob Richardson. The draft RFQ will require additional edits and discussion at future board meetings.

TIRZ Board & Library expansion updates – Mr. Richardson reported the TIRZ board is moving forward at an expected pace. The TIRZ board has contracted with consultants for a market analysis and public/private partnerships counsel to further research the impact of the town center and to ensure the public/private partnerships of the town center will be of maximum benefit to the public entities.

**Actions Items**

On a motion by Yvonne Schick and seconded by Ms. Codina, the Board voted unanimously to accept the minutes for the May 16, 2018 board meeting.

On a motion by Ms. Codina and seconded by Ms. Schick, the Board voted unanimously to accept the financial reports for May 2018.

On a motion by Ms. Codina and seconded by Mr. Richardson, the Board voted unanimously to appoint Ms. Schick to the position of Board Secretary.

No action was taken with respect to library planning and expansion.

No action was taken with respect to the approval of the cost sharing agreement with TIRZ.

Adjourned at 10:07 AM

A handwritten signature in cursive script, appearing to read "Schick", is written in the lower-left quadrant of the page.