

**Dripping Springs Community Library District**  
**June 28, 2017**

**Present:** Missy Atwood, Marcia Atilano, Melva Codina, Dwight Oglesby, Bob Richardson, Sue Blackburn

8:33 call to order.

**Public Comments**

No public comment

**Reports/Discussion Items**

Marcia Atilano presented highlights of the June Library Director's Report. Interviews for the Young Adult position are in progress. Summer programming has kept the Library crowded and busy. The Reading Buddies program has had reports of life changing events for participants. Overall attendance for all programs has been good and at capacity as well as waiting lists. Ms. Atilano also gave a high-level review of the legislation that passed and may have an impact on Library services.

Dwight Oglesby suggested showing a 2 or 3-minute video to preview the 2017 summer program activity on a tablet feed in the Library, send out to members, and post on the website as well as other social media outlets.

The Board discussed the possibility of an appreciation breakfast, luncheon or "coffee break" for members of the community that have continued to give their support to the Library in various ways.

Melva Codina presented her finds on the coverage needed for the Library's bank accounts. Pioneer Bank is unable to provide the coverage, and at their suggestion, Ms. Codina is asking the Board for permission to research other banks in Dripping Springs.

Missy Atwood shared that the feedback from the Corcoran group on the "leave behinds" was very positive. Bob Richardson is revising the brochure and will then send out to Board for suggestions. Once the brochures have been approved by the Board, the next step will be to print.

Ms. Atilano and Sandra Dodd gave an update on this month's past activities of the Community Awareness Committee (CAC) and the potential expenditures coming soon for a banner campaign. The Board asked that Marcia and Sandra develop a budget for the banner campaign and present at the next Board meeting.

Ms. Atilano would like to add the possibility of insurance coverage to the Young Adult job posting. Ms. Atilano is investigating joining other groups with insurance policies to see if the cost is in line with the Library's budget and will present her findings at the next Board meeting.

Sales tax projections for the first quarter are lower than last year's third quarter projections used for budgeting. At the next board meeting, Ms. Atilano will recommend areas of the budget that could be addressed if there became a need.

Ms. Atwood covered the TIRZ visioning session of the stakeholders held this past month for the Town Center project. The City's coordinator for project collected the needs of each stakeholder from a facility and timeline stand point. Mr. Richardson has offered to work with the TIRZ coordinator to test the current Town Center layout. The City and TIRZ Board favorably received the Library's offer of \$50,000 to help with startup costs.

A memorandum of understanding or interlocal agreement is needed in order for the Library to issue a check to the TIRZ Board for \$50,000.

10:19 Executive Session

10:35 Returned from Executive Session

#### Actions Items

The motion for the Minutes for the March 2017 marketing meeting with Corcoran & Co was tabled until the July board meeting.

On a motion by Mr. Oglesby and seconded by Sue Blackburn, the board voted unanimously to accept Ms. Codina's recommendation to research other banks in the area for adequate coverage of and the moving of Library funds.

There was no motion made concerning the CAC update.

On a motion by Ms. Codina and seconded by Mr. Oglesby, the board voted unanimously to accept the minutes for the May 2017 board meeting.

On a motion by Ms. Blackburn and seconded by Ms. Codina, the board voted unanimously to accept the financial reports for May 2017.

There was no motion made concerning the sales tax projections.

On a motion by Mr. Oglesby and seconded by Mr. Richardson, the board voted unanimously to contract with Germer, Beaman, & Brown PLLC; specifically, Guy Goodson, to compose the interlocal agreement between the TIRZ stakeholders.

Noted for the record: Mr. Oglesby took the gavel for the above motion as Ms. Atwood had recused herself from any discussion and/or decision made concerning the retention of Germer, Beaman, & Brown PLLC as legal counsel for the interlocal agreement and related agreements.

On a motion by Mr. Oglesby and seconded by Ms. Blackburn, the board voted unanimously to contract with a professional to obtain production video for promoting and highlighting the services and activities of the Library. Ms. Atilano has the authority to investigate and retain professional services to plan and create the electronic presentation in an amount up to \$3,500.

Adjourned 10:50 AM