

**Dripping Springs Community Library District**  
April 20, 2016 Meeting Minutes

Present: Missy Atwood, Sue Blackburn, Melva Codina, Dwight Oglesby, Barbara Davidson, and Marcia Atilano

8:35 a.m. – Call to Order

**Public Comments**

There were no public comments.

**Reports/Discussion Items**

- Kayla Wallace, DSCL auditor, will not be present to give her report on the 2015 audit because of family illness. She will come next month.
- Marcia Atilano presented highlights of the Librarian's Reports for April. She was particularly pleased with the addition of the AWE early literacy computer station in the Children's area.

Ms. Atilano reported that she was notified by the Pedernales Electric Cooperative that libraries receiving the majority of their funding from taxes will no longer be eligible for a PEC Light the Way grant. We will continue to be eligible for small gifts from PEC Charities. Missy Atwood would like to pursue this issue with the PEC Board and also apply for a grant for expansion.

- Missy Atwood is continuing to gather information on the requirement to have contracted vendors file a State of Texas Form 1295, Certificate of Interested Parties. We will have a first reading of an appropriate policy change at next month's meeting.
- The Board discussed the responses to RFP received for a Capital Campaign Feasibility Study. The four responses are excellent, and Ms. Atilano will post a notice for Board sessions on the afternoons of April 29 and May 2 to meet with the consultants, two on each date. Each will be asked to make a ten minute presentation to be followed by a question and answer discussion.
- The Board continued its consideration of the DSCL expansion plans with a presentation by John Kroll, City Council member, and Keenan Smith, architect and urban planner. They have suggested that the City, the DS Independent School District, and the Library create a new complex on the current DSISD administration building site. The City could apply for a Tax Reinvestment Zone (TIRZ) funding mechanism, using a percentage of the City and County Ad Valorem Tax. They noted that this would include a reconfiguration of an intersection between Mercer Street and Hwy 290. No decision has been made on this proposal, but there is definite interest from the City and DSISD. The Library Board is interested in participating, as this concept will enhance the rollout of our capital campaign and generate enthusiasm for our expansion project. There remain many

questions to be resolved, including the value of our current property and how that could be leveraged in any agreement among the three parties.

- The Board reviewed in a second reading the proposed revision to the financial policies. Next month we will vote on the changes after a third and final reading.
- The Board considered possible changes to the current holiday schedule, questioning the practice of automatically closing the Library (as paid staff holidays) on a Friday and/or Monday when a holiday occurs during the weekend. We discussed specifically this year's plan to close the Library for consecutive four-day weekends around Christmas and New Year's Day and the impact on service to members as well as expectations of staff.

### **Action Items**

- Dwight Oglesby will not be voting. He will be sworn in today after our meeting.
- On a motion by Melva Codina, seconded by Sue Blackburn, the Board voted unanimously to approve the minutes as corrected for the March 2016 meeting.
- On a motion by Ms. Blackburn, seconded by Ms. Codina, the Board voted unanimously to approve the financial reports for March 2016.
- On a motion by Ms. Codina, seconded by Barbara Davidson, the Board voted unanimously to designate Mr. Oglesby and Ms. Blackburn to participate in discussions with the City and School District regarding a joint development project.
- On a motion by Ms. Blackburn, seconded by Ms. Codina, the Board voted unanimously to approve Ms. Atwood and Ms. Codina as signers on the Library CD accounts.
- On a motion by Ms. Davidson, seconded by Ms. Codina, the Board voted 3-1 to amend the 2016 holiday schedule, closing the Library December 23-26 and December 31-January 1.

The meeting adjourned at 10:45.