

# **DRIPPING SPRINGS COMMUNITY LIBRARY** **DISTRICT MEETING NOTICE**

The Dripping Springs Community Library District Trustees will hold an open meeting concerning the following subjects at 8:30 a.m. on Wednesday, December 21, 2016 in the Dripping Springs Community Library.

## **CALL TO ORDER**

### **Public Comments**

At this time, 3-minute comments will be taken from the audience. To address the Trustees, please complete the Public Register form before the meeting begins. No action will be taken on comments made during the meeting.

### **Reports/Discussion Items**

- Report – Librarian’s
- Report/Discuss Financial policy (3<sup>rd</sup>/final reading)
- Discuss and update on library planning for expansion
- Discuss options for Trustee appointment
- Report/Discuss proposed 2017 budget
- Report/Discuss Paychex Human Resources services
- Report/Discuss holiday closings for 2017

### **Executive Session**

- Receive employment evaluations/recommendations for compensation and conduct annual employee evaluations for:  
Library Assistant-Cataloger/Acquisition Services-Craig Axelrod  
Library Assistant-Adult and Young Adult Services-SuzAnne Beard  
Library Clerk-Circulation and Patron Services-Patsy Hurlbut  
Children’s Librarian I-Marie Kimbrough  
IT Services-Alex Marquez  
Library Clerk-Circulation and Public Services-Tammy Mierow  
Library Assistant-Children Services-Amanda Rorie  
Library Clerk-Circulation and Patron Services–Jonathan Baker

### **Action Items**

- Swear in board members Sue Blackburn, Barbara Davidson, Dwight Oglesby
- Approve Minutes for November 2016
- Approve financial reports for November 2016
- Approve changes to Financial policy
- Approve any actions related to library planning for expansion
- Appoint trustee to fill vacant position
- Approve 2017 budget
- Approve any actions related to Paychex Human Resources services
- Approve scheduled holiday closings for 2017
- Approve employment status and compensation for Library Assistant-Cataloger/Acquisition Services-Craig Axelrod

- Approve employment status and compensation for Library Assistant-Adult and Young Adult Services-SuzAnne Beard
- Approve employment status and compensation for Library Clerk-Circulation and Patron Services-Patsy Hurlbut
- Approve employment status and compensation for Children’s Librarian I-Marie Kimbrough
- Approve employment status and compensation for IT Services-Alex Marquez
- Approve employment status and compensation for Library Clerk-Circulation and Public Services-Tammy Mierow
- Approve employment status and compensation for Library Assistant-Children Services-Amanda Rorie
- Approve employment status and compensation for Library Clerk-Circulation and Patron Services – Jonathan Baker

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Posted by 5:00 p.m. on Friday, December 16, 2016  
Dripping Springs Community Library Trustees

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Librarian

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers or large print should contact the Librarian at (512) 858-7825 two (2) working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.